

FINANCE COMMITTEE MEETING
Thursday, September 12, 2013 at 6:00pm
City Hall Council Chambers
405 N. Paseo de Ojiate, Española, NM

I. Call to Order

Chairman Valdez called the meeting to order at 6:01pm.

II. Approval of Agenda

Chairman Valdez presented the agenda as follows:

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I. Call to Order

II. Approval of Agenda

III. Committee Member Comments

IV. Discussion Items

1. August 2013 Finance Report
2. Streets Funding Requests:
 - A. Keith Street repairs - \$48,000
 - B. Calle Miramontes repairs - \$60,000
 - C. Spruce Street repairs - \$80,000

V. Matters of the Chair

VI. Announcements

VII. Adjournment

---End---

Motion by Councilor Lewis to approve the agenda as presented; seconded by Councilor Hernandez.

Motion carried 3-0.

III. Committee Member Comments

Councilor Lewis asked why the repairs had begun on Calle Miramontes if they had not yet been approved. General Services Director Juanito Maes asked if Councilor Lewis had seen someone working on the area. Councilor Lewis commented that there would have been better days to do the work. He explained that a constituent had contacted him and complained that she was afraid she would get stuck going through the area. He stated that he had apologized to her.

General Services Director Maes stated that he had gone to the area when the trash truck was picking up bins and taken pictures. He explained that there was an emergency situation. He continued that he had spoken with North Central Solid Waste Manager Gino Romero and asked

if there was any other way to pick up the trash than to drive through there. General Services Director Maes stated that the road had sunk approximately 18 inches and they had come to the conclusion that they would request that residents place their bins in a more solid area of the road. He added that if the trash trucks continued to drive through the damaged area, it would continue to get worse even following the repairs. Councilor Lewis verified that the work was only a patch job. General Services Director Maes replied in the affirmative. Councilor Lewis stated that he could understand the situation now that he knew there was an emergency.

IV. Discussion Items

1. August 2013 Finance Report

ASD Sandoval stated that on the recap sheet, it showed that the General Fund had \$130,603 more go out in August than cash received. She stated that the Water fund was \$209,000 in the black and the Wastewater fund was \$110,000 in the black. She explained that this had nothing to do with the overall approved budget; rather it dealt more with revenues and expenditures.

ASD Sandoval cited page 6 and stated that the expenditures for the month had been high because there were three (3) payrolls in August. She stated that the same had happened the prior March. She continued on page 4 and stated that revenues had started out low in the previous year. She added that Gross Receipt Tax (GRT) revenue had trended at 11% higher than the previous year in revenues. She stated that current revenue was trending at 95% of what was projected. ASD Sandoval expressed hope that they would increase to 100%.

Councilor Hernandez asked why revenues were down. Councilor Lewis replied that it was because people were not shopping in Española. ASD Sandoval reminded everyone that what she recorded in the report as received was reflective of the activity that happened two (2) months prior due to reporting requirements and the distribution process.

ASD Sandoval stated that revenues had been lower in the Water and Wastewater Funds; however, she was unsure what was driving the decrease because they typically remained stable and there had been no major changes.

She stated that very little could be done except the encouragement of local purchase. She also suggested that people be urged to not put gas at casino gas stations. She explained that Native American Gas Stations were not required to pay into the Road Fund so Road Maintenance was not supported. She added that if one took away the amount of taxes charged per gallon, gas would be a dollar cheaper. The casino gas stations were not selling it at that much of a lower rate so they were making much more of a profit.

ASD Sandoval cited page 5 of 6 and affirmed that the largest expenditures were for Public Safety. Councilor Lewis asked why Licenses and Permits were not displayed on the pie chart. ASD Sandoval responded that it was because they were at less than 1%.

Councilor Hernandez asked what the 503 fund was. ASD Sandoval replied that it was part of GRT allocated for General Fund activities like Public Works.

Councilor Hernandez suggested increasing the amount of tickets that the Police Department issued. Councilor Lewis stated that the Department was down several officers. ASD Sandoval added that the increase of revenue through the increased issuance of tickets would also involve the Court.

Councilor Lewis stated that it was difficult that the City provided the Pueblos with Public Safety at no cost, yet they were demanding additional money for easements.

2. Streets Funding Requests:
- A. Keith Street repairs - \$48,000
 - B. Calle Miramontes repairs - \$60,000
 - C. Spruce Street repairs - \$80,000

ASD Sandoval distributed a handout that detailed the Municipal Improvement Fund for departments within the city. She explained that because they were dedicated for a specific purpose, they were placed in a special revenue fund and tracked.

Councilor Hernandez asked why the 210 fund was called that. ASD Sandoval replied that it was a DFA fund number. Councilor Valdez commented that money should always be kept in that fund in case of an emergency.

Councilor Hernandez asked if there were savings. ASD Sandoval replied that it was required that 1/12th remain in the General Fund at the end of the year for savings.

Councilor Hernandez asked about prioritizing some of the road improvements. Councilor Valdez stated that the City had budgeted for other projects in different funds; however, the measures on the agenda were separate because they were emergency situations.

Motion by Councilor Lewis to send the three (3) appropriations to full council for consideration; seconded by Councilor Hernandez.

General Services Director Maes asked everyone to keep in mind that they were approving only the costs for trucking and materials and it did not include the cost of labor. Councilor Lewis stated that the cost of labor was budgeted for in the General Fund. General Services Director Maes clarified that he had not included the cost of a contractor to lay the asphalt. Councilor Valdez suggested always placing an additional 10%-20% in the request in case of emergency.

Motion carried 3-0.

V. Matters of the Chair

Councilor Valdez stated that he would like to bring a measure to full Council requesting that \$100,000 be taken from the 314 fund (infrastructure) for repairs to Monterrey Lane. He explained that the 314 fund had a \$100,000 balance.

ASD Sandoval reminded everyone that if they were interested in making modifications to the Infrastructure Capital Improvements Plan (ICIP), they needed to contact Grants Administrator Diahann Jacquez by September 16th. Councilor Valdez stated that his only discussion on the issue would be the order of priority.

Councilor Hernandez asked about the municipal water purification system. City Clerk Mascareñas stated that there was a procedure in place for water purification already; however, she believed that Councilor Seeds had intended that there be additional measures to ensure the citizens were receiving clean water. Councilor Hernandez verified that City residents were getting clean water. Councilor Valdez replied in the affirmative.

VI. Announcements

There were no announcements made.

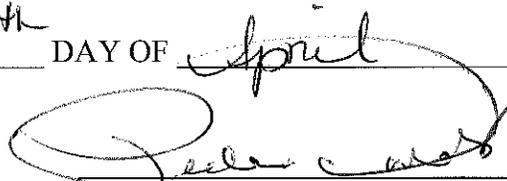
VII. Adjournment

Motion by Councilor Lewis to adjourn; seconded by Councilor Hernandez.

Motion carried 3-0.

The meeting was adjourned at 6:44pm.

APPROVED AND ADOPTED THIS 15th DAY OF April, 2014.



Pedro Valdez, Chairman



Hessia J. Mascareñas, City Clerk