

MINUTES
COMMUNITY SERVICES COMMITTEE MEETING
Monday April 9 6:00 PM
CITY HALL COUNCIL CHAMBERS
405 N. PASEO DE OÑATE ESPAÑOLA, NM

A. CALL TO ORDER

Chairman Greg Ortega called the meeting to order at 6:00 PM. The following committee members were in attendance:

Chairman: Greg Ortega
Councilor: Robert Seeds
Councilor: Eric Radosevich
Councilor: Peggy Sue Martinez

B. APPROVAL OF AGENDA

Robert Seeds asked to add comments about the how the money will be spent from the sale to the school how we are going to use it and short discussion about the Summer Lunch Program. Councilor Peggy Sue asked to add a request from Narcotics Anonymous use of a city meeting for their meetings. Councilor Eric Radosevich asked about adding a discussion about the softball fields. Motioned made to accept the agenda as amended by Robert Seeds and seconded by Councilor Peggy Sue Martinez

C. PUBLIC COMMENTS

NO PUBLIC COMMENTS WERE MADE

D. COMMITTEE MEMBER COMMENTS

Councilor Peggy Sue Martinez mentioned she was stoked to death about being on the committee,
E. MATTERS FROM THE CHAIR

Chairman Greg Ortega stated that there were no matters from the chair

F. PRESENTATIONS

1. Community Services Director Len Cata welcomed the new Committee members and introduced the Community Services staff of Teddie Riehl, Librarian at the library, Ben Martinez, Parks Forman, Josephine Velasquez, Senior Programs coordinator and Andrew Herrera Recreation Coordinator at the Lucero Center, and John Werenko the Director of the Northern New Mexico Community Arts Center, he manages the plaza.
2. Music on the Plaza was discussed and a letter from Randy Perraglio was shared with the committee. Andrew Herrera discussed the past working history with Randy Perraglio. Councilor Eric Radosevich asked if vendors would be allowed to be present. Councilor Peggy Sue Martinez asked if Brian Winegard could participate with his high school musicians. Greg Ortega made the motion to take to council for approval seconded by Eric Radosevich. Peggy Sue Martinez made a motion to take the form to full council for approval and Eric

G. DISCUSSION/ACTION ITEMS

1. Health History Form/Volunteer Form Lucero Center update-Andrew Herrera, Recreation Coordinator.

A discussion about the health form for users of the Lucero Center gym to fill out regarding health history was ensued. The form serves as tracking system for guests and an idea of the type of individual who is working out at the facility. If they have a lot of yeses on the form they should get approval from their doctor. Greg Ortega mentioned HIPPA if the form is compliant and how the files will be maintained. Andrew Herrera said the files would be secured. Councilor Robert Seeds asked if City Attorney Frank Coppler had a chance to look at it. Chairman Greg Ortega asked Andrew to speak with Brenda Romero from the hospital if it would be violation of HIPPA laws. Chairman Greg Ortega asked who on the staff would be qualified to make a determination if a guest at the Lucero Center is healthy enough to do so. Len said it would be a recommendation by staff. Andrew Herrera mentioned that he had been trying to implement since October of 2011.

Councilor Robert Seeds recommended having two different forms to give the full council to view. Councilor Peggy Sue Martinez thought a place for a Physician's name/ family doctor to be put on the form in case there is an emergency. Councilor Eric Radosevich asked if other municipalities do the same and if copies of their forms could be compared. Councilor Robert Seeds asked about skin infections and other open wounds would be disclosed before the use of the facility. Mr. Cata mentioned that there are no sauna or steam rooms that would be a problem with that. Councilor Robert Seeds motioned to take the form to Full Council and Eric Radosevich seconded the motion.

2. Fiesta Council Agreement with A Great Northern A'fair

Len Cata said that there was confusion about the contract. It was originally for Bennet Amusement. Great Northern was a new company that Len had not had the opportunity to share the contract with Frank Coppler. The carnival music will end at 9 pm. Carnival vendors are asking if they can keep the carnival and the vendors open until 11 Pm on Friday, Saturday and Sunday.

Chairman Greg Ortega asked if Frank Coppler could look over the new contract. Councilor Peggy Sue Martinez said she interpreted the contract to hold the City/ Fiesta Council to a three contract with them. Len Cata said that he was not sure and would like to give to Frank Coppler. Len Cata mentioned that Bennet's amusement was upset about being taken out of the picture. They have been the vendor for carnival for 23 years. Councilors asked Len Cata why Bennet was taken out. Len said he was unsure. Councilor Peggy Sue Martinez said she had heard it was because of the percentage that Bennet was asking of the profits. It was discussed that the previous vendor Bennet should have the opportunity to match the price of A Great Northern A'fair.

3. Library Grant MOU with Rio Arriba County –Teddie Riehl, Library Coordinator

Teddie Riehl discussed her presentation with Rio Arriba County Commission. She felt the presentation went well and that it would be most likely that the County would help support the library. Chairman Greg Ortega said it was long overdue. Mr. Cata discussed the collaboration between the City's Community services staff and the Rio Arriba County recreation staff. Councilor Peggy Sue Martinez asked if there was a library board member who represented the county. Ms. Riehl stated that most of the board members did live in the County but that none of the current board members were appointed by the County Commissioners.

4. Plaza update- John Werenko discussed his organizations and mentioned that they were a 501C3. He discussed some of the projects he is working on for the plaza. His organization manages the plaza and art. He also stated that the plaza rentals have been busy with mostly Baby showers. He mentioned that tourism visits to the plaza have increased. Last month 150 guests sign the guest book in the gift shop and gallery. His organizations works with the Chamber of Commerce at the Visitor Center. Española Harvest fundraiser coming up soon he discussed trading off every other year at the Governor's mansion and the other year at the Mission. In the spring the organization will be working with CYFD to honor child abuse prevention month. Santa Fe Opera Shoes for Santa Nino is coming up on April 26th. He also discussed that building increased from about a 20 percent use to 60 percent in use. Art Education Center has classes all of the time, Las Cumbres, and others such as Zumba, Jazzercise, and soon Girls Scouts. Chairman Greg Ortega asked about the payment schedules. John said they were a little vague in some areas. Len said he wanted to restructure the fees a little bit, to do fees for employees if they wanted to use the City facilities. Chairman Greg Ortega asked if the use of the Senior Center could be addressed. Len said there were a lot of requests and he would like to see the rental of the Senior Center again. He mentioned that there were concerns from previous Council because the facility had been renovated and they wanted to keep it nice for the seniors.

5. Use of Land Sale Money- Councilor Robert Seeds said the City had sold the land for 590 thousand dollars and that the money should be used to repair facilities within the city. Analyze what it would cost to upgrade those areas with a rough cost estimate and put that money into the facilities. He said that the repairs to the Senior Center, Ranchitos and Lucero Center pools, we need to move quickly and get them up to par. The money is for recreation opportunities. The money can be used for the fields and the facilities. Ortega asked Len to put together a top five list of priorities. Councilor Eric Radosevich said he didn't want to see people get short changed with the money that was to be used for the fields. He read an email about someone wanting to a softball tournament, the amount of money that Española is losing out on. Robert seeds said we need to partner with the County to help us grow, we need to work together. Councilor Peggy Martinez said that maybe we should have a field ordinance to protect the fields with a fine. Sod for the fields was discussed, artificial or sod.

Councilor Radosevich said every other community has nice parks and facilities why can we?

Len mentioned his priorities would be lights at Ranchitos a very expensive project about 13-15 thousand dollars for one pole. Tennis courts at Ranchitos need an overlay. Softball field needs dugouts and fencing for about 15,000 dollars. Sod for the fields.

Chairman Ortega said lets meet again Councilor Robert Seeds said lets identify the needs first before the meeting on the 23rd workshop on the 17th. It was agreed to meet again Thursday the 19th for that issue 6 PM.

6. Summer Lunch Program- Councilor Seeds mentioned that Len, Teddie & Andrew met with Rio Arriba County to identify sites to have a Summer Lunch Program for children. Possibly about 80 lunches will be served at Ranchitos, 50 lunches for Library/Lucero Center and 50 lunches at the housing center. Chairman Greg said that it was awesome. Councilor Seeds mentioned that the criteria and the training that the staff would need to attend.

7. Narcotics Anonymous uses of City Building-Councilor Peggy Martinez said that there 100- 150 people who need to have a meeting to use a city facility. She said that the group is a non-profit and they would put out educational materials for people to have free information about getting help. She would like to

present to the full board at the next Council meeting. A building is needed on Tuesday evening for an hour and half, once a week. Len asked for a letter of request to take to full Council. Councilor Seeds reminded the committee that every time staff has to be at a facility to keep the doors open. He said that come budget time, we need to keep in mind that the staff needs to be compensated. Len said that he asks his staff to flex their time when unexpected meetings come up. Robert Seeds moved to take to Council, Peggy Martinez seconded the motion.

H. RPORTS:

Len Cata started that the library got a new kid's computer that was bilingual and two new desks were in full use. He mentioned it was National Library week. He said we will report on the MOU grant with Rio Arriba County. He mentioned that the Library will host the Summer Reading Program. Ms. Riehl mentioned that the Governor will attend on May 24th. Go Bond money was spent and we are awaiting the new award. Recreation Center and Rio Arriba County hosted an Easter egg hunt and provided a quality program. About 1000 people attended, we didn't have enough eggs with 5200, and we still needed more. Councilor Radosevich asked that the back of the library be painted above the door. It looks like the paint is peeling.

I. ANNOUNCEMENTS

No Announcements

J. EXECUTIVE SESSION

No executive session

K. ADJOURNMENT

Councilor Peggy Martinez moved that the meeting be adjourned. Meeting was adjourned at 7:41 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Teddie Riehl", enclosed within a hand-drawn oval.

Teddie Riehl