

Summary minutes of:

SPECIAL CITY COUNCIL MEETING  
Friday May 28, 2010, 5:30 pm  
Council Chambers at City Hall  
405 N. Paseo de Oñate, Española, NM

**Call to Order**

The meeting was called to order at 5:38pm by Councilor Garcia with the following in attendance:

Councilors: Rosario "Chayo" Garcia  
Helen Kain-Salazar  
Cory Lewis  
Greg Ortega  
Dennis Tim Salazar  
Robert Seeds (*arrived 5:41 pm*)

Acting City Manager: Joe Duran

Deputy City Clerk: Sally Baxter

Staff: Ron Archuleta, Finance Department

Absent: Mayor Alice Lucero  
Mayor Pro Tem Cecilia Lujan  
Councilor Pedro Valdez

**Pledge of Allegiance**

Councilor Ortega led the Pledge of Allegiance.

**Moment of Meditation/Invocation**

There was no Invocation.

**Roll call/Determination of Quorum**

Deputy City Clerk Sally Baxter read the names for the roll call; Councilor Garcia said there was a quorum.

**Approval of Agenda**

Agenda as presented:

---Begin---

**Call to Order**

**Pledge of Allegiance**

**Moment of Meditation/ Invocation**

**Roll Call/ Determination of Quorum**

*The Governing Body will convene as the City Council and as the Finance Board and may take actions as the Governing Body and as the Finance Board.*

**Approval of Agenda**

**Public Comments**

**Councilor Comments**

**Discussion/Action Item(s)**

1. Discussion, and possible approval, of preliminary budget for fiscal year 2010-2011 including submittal of budget to DFA (NM Department of Finance and Administration) and any matters related to the current or proposed budget. *The Governing Body may take action on any matters related to the budget, and may act as the Governing Body and/or the Finance Board.*

**Announcements**

**Adjournment**

*At any time during the Open Meeting, the Governing Body, by a majority vote, may close the meeting to the public to discuss matters not subject to the New Mexico Open Meetings Act. The Governing Body, by a majority vote, may revise the order of the agenda items considered at this Open Meeting.*

*If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk's Office at 747-6019 at least three days prior to the meeting.*

---End---

***Councilor Ortega made a motion to approve the agenda seconded by Councilor Salazar. The motion carried 5/0.***

#### **Public Comments**

There were no public comments.

#### **Councilor Comments**

There were no Councilor comments.

#### **Discussion/Action Item(s)**

Item #1, Discussion, and possible approval, of preliminary budget for fiscal year 2010-2011 including submittal of budget to DFA (NM Department of Finance and Administration) and any matters related to the current or proposed budget

Ron Archuleta, Finance Director, said he wanted to present the budget. He said he wanted to thank all of the Departments, Joe Duran, and Joyce Sandoval. He said the requirement from the Governing Body was a 3% cut. He said he had met with DFA and they expected revenues to go down and they had said to cut as much as possible. Mr. Archuleta said he had cut 6%.

Mr. Archuleta reviewed the current budget compared to the proposed budget and said it was a 6% cut without cutting any salaries. He said the city had until Tuesday to submit the budget to DFA and he would meet this timeline.

Mr. Archuleta said regarding projected revenues, some had been projected to be lower than the last year. He said regarding investments, the figures were in anticipation the city might have to draw out of its accounts to cover the upcoming budget.

Mr. Archuleta said it looked like there would be \$600,000 from DOT (NM Department of Transportation).

Mr. Archuleta said for the record the budget was ready to give to DFA. He said it would be entered into the Caselle software.

Councilor Garcia asked regarding the \$2.5 million that hadn't been appropriately classified, how it would be handled. Mr. Archuleta said he hoped the city wouldn't have to touch it. He said he was doing the reconciliation and then would know how the funds had been earmarked.

*Councilor Seeds arrived at 5:41 pm.*

Councilor Ortega asked if this was the first step; Mr. Archuleta said the representative from DFA oversaw several municipalities. He said the city would meet the requirement and wouldn't have gotten an approved budget without meeting the requirement. He said he would send it in and wait for questions.

Councilor Garcia asked what the next step was; Mr. Archuleta said submit it and wait for questions then have a meeting regarding any questions.

Councilor Garcia asked how the state auditor would act; Mr. Archuleta said the auditor wasn't concerned with getting the budget submitted but in how it would be handled.

***Councilor Ortega made a motion to approve the preliminary budget, seconded by Councilor Seeds. The motion carried 6/0.***

**Announcements**

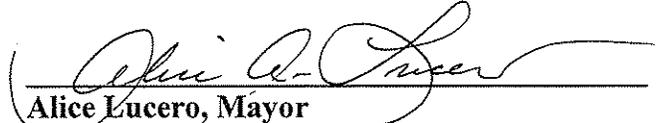
No announcements.

**Adjournment**

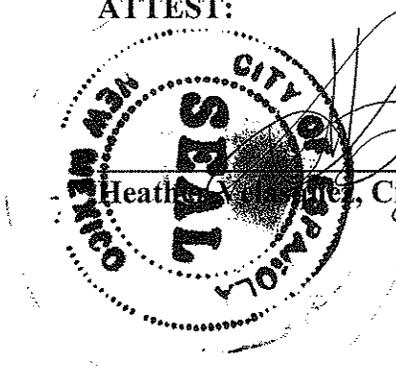
With no other business, the meeting adjourned at 5:44 pm.

*Minutes taken and transcribed by Sally Baxter  
Deputy City Clerk/Public Information Officer*

APPROVED AND ADOPTED THIS 29<sup>TH</sup> DAY OF JUNE, 2010

  
\_\_\_\_\_  
Alice Lucero, Mayor

ATTEST:

  
\_\_\_\_\_  
Heath [Name], City Clerk