

CITY COUNCIL MEETING
 DECEMBER 8TH, 2015, 6PM
 CITY HALL COUNCIL CHAMBERS
 405 N. PASEO DE OÑATE ESPAÑOLA, NM

A. CALL TO ORDER

The meeting was called to order at 6:02 pm by Mayor Alice A. Lucero

B. PLEDGE OF ALLEGIANCE/ MOMENT OF MEDITATION/ INVOCATION

Mayor Lucero led the Pledge of Allegiance. Councilor Peggy Sue Martinez led the Moment of Meditation/Invocation

C. ROLL CALL/ DETERMINATION OF QUORUM

The following in Attendance:

Mayor:	Alice A. Lucero
Mayor Pro-Tem:	Pedro Valdez
Councilors:	John Hernandez
	Peggy Sue Martinez
	Adrianna Ortiz
	Dennis Tim Salazar
	Michelle R. Martinez
	Cory Lewis

City Manager Kelly Duran – *residing*
 City Attorney Frank Coppler – *residing*
 City Clerk Anna Squires – *residing*
 Records Specialist Therisa Aguilar – *residing*

D. APPROVAL OF AGENDA

Agenda as Presented:

- Begin -

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE/ MOMENT OF MEDITATION/ INVOCATION
- C. ROLL CALL/ DETERMINATION OF QUORUM
- D. APPROVAL OF AGENDA
- E. PUBLIC COMMENTS

PLEASE SIGN IN: Print First Name and Last, including Affiliation and/or Address if Applicable. Please Keep Comments to a five (5) Minute Time Frame. Public Comment Log Sheet Located upon South East Entry near the City Clerk. Thank You.

- F. COUNCILOR COMMENTS/ ANNOUNCEMENTS
- G. MATTERS FROM THE MAYOR
 - 1. Recognition of Ryan Ruiz
- H. CONSENT AGENDA
 - 2. 11-10-15 Finance Board Meeting Minutes
 - 3. 11-24-15 City Council Meeting Minutes
- I. BUSINESS WITH VISITORS
 - 4. Del Norte Credit Union Light Dedication of Valdez Park
- J. MATTERS FROM THE CITY MANAGER
 - 5. Department Spotlight – *City Manager Kelly Duran*
- K. MATTERS FROM THE CITY CLERK
 - 6. Updates - *City Clerk Anna Squires*
- L. PUBLIC HEARING

7. **Ordinance 2015-04**; An Ordinance Repealing Ordinance 2015-03; Relating to the New Mexico Uniform Traffic Ordinance 2010 Compilation Adopting the New Mexico Uniform Traffic Ordinance 2010 Compilation With All Revisions Through Traffic Ordinance With All Revisions Through July 2015: Repealing all prior Ordinances in Conflict Therewith.

- City Clerk Anna Squires

M. ITEMS PROPOSED FOR COUNCIL CONSIDERATION/DISCUSSION ITEMS (ACTION ITEMS)

8. **Consideration of Resolution 2015-18**; A Resolution Approving Holidays to be observed for Calendar Year 2016. -City Clerk Anna Squires
9. **Consideration of City of Española Employee Holiday Schedule for December 2015.**
-City Manager Kelly Duran
10. **City of Española Resolution 2015-19**; A Resolution Declaring Surplus Property and Providing for Proper Disposal Pursuant to State Law -City Clerk Anna Squires
11. **Consideration of Memorandum of Understanding (MOU) Between the City of Española Public Library and the Rio Arriba Adult Literacy Program, Inc. (RAALP)**
- Community Services Director Mark Trujillo
12. **Consideration of Adopting Española Police Department Proposed Policies:**
-- Department of Public Safety Director Richard Gallegos and Deputy Chief Miguel Maez
- a. **Narcans – Policy 201**
- b. **Firearms– Policy 74.1**
13. **Approval of New Website Development Contractor; Civic Plus** -City Clerk Anna Squires
14. **Consideration of Purchase for City of Española Water Department Utility Vehicles (Trucks).**
- Interim Water Foreman Steven Trujillo & ASD Joyce Sandoval

N. EXECUTIVE SESSION

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body.

O. ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 747-6019 at least three days prior to the meeting

- End -

Councilor Michelle R. Martinez stated that she was not pleased with the content within the Consent Agenda. She further stated that she had reviewed the 11-10-15 Finance Board Meeting Minutes, she cited that the maker of the motion on two (2) items subject to action did not reflect accurately. She asked that Council remove both the 11-10-15 Finance Board Meeting Minutes and the 11-24-15 City Council Meeting Minutes for further review.

Councilor Peggy Sue Martinez asked that Item M, No.12-b Firearms Policy 74.1 be tabled until the next City Council Meeting in an effort to conduct technical edits and address Firearms Policy 74.1 entirely not partially. She further stated that the policy presented did not reflect edits voiced by her during a past Public Safety Committee Meeting.

Motion to approve agenda as amended made by Councilor Cory Lewis; 2nd by Dennis Tim Salazar

Motion Carried 8-0

E. PUBLIC COMMENTS

Erica A. Vasquez stated she was seeking help from the community she was requesting a letter from Mayor Lucero to allow her to put a collection jar out. Ms. Vasquez's daughter passed away when she was 21 days old. Her daughter was born on July 15, 2015 and passed away on August 6, 2015, from an enlarged hole in her heart. Ms. Vasquez was asking for any help that the community could help her with. Ms. Vasquez was seeking to have a tubal reversal procedure done and to purchase a head stone for the grave site of her daughter. Mayor Lucero asked Ms. Vasquez if she has asked any of the local business members to allow her to place the collection jars within their businesses, Ms. Vasquez stated she was told she needed to go before City Council and seek their permission with a letter of support from Mayor Lucero, she also stated the local businesses have concerns with her leaving a collection jar, for in the past they have been stolen.

CA Frank Coppler stated, Ms. Vasquez has a right as a Citizen to solicit donations and therefore does not see an issue with Mayor Lucero providing a letter of support to the Vasquez family. Mayor Lucero stated she would prepare the letter, and when the letter was complete, Ms. Vasquez would be informed by CC Squires that the letter was complete and ready to be picked up; however it was up to the local businesses to allow Ms. Vasquez to have a collection jar in their place of business.

Nikki Bustos thanked Mayor Lucero and the City Council for allowing her a brief moment to speak on behalf of Healthy Transitions. She stated that Healthy Transitions is a new Census Grant that was awarded through Santa Fe Mountain Center, which targets individuals from 16 to 26 years of age. The grant allows us to view the population of substance abuse, undocumented LDGPQ. This program was started in October, 2015. The program consists of two (2) members, David Gonzales and Nikki Bustos. Mr. Gonzales has worked with the adolescent youth in the Española Public Schools for close to 10 years as well as Nikki Bustos. The program would like to see these individuals become involved in this creative space. She also stated the program is teaming up with the YMCA Center to try to recruit youth; the youth are eligible for IOP, ROP, family therapy, intensive outpatient therapy, we are also meeting with Dream Tree in Taos to collaborate with their transitional home and their homeless shelter. Ms. Bustos stated they will be having an Open House at the Convento on the Plaza on 12/15/15 from 5-7 p.m.

Councilor Peggy Sue Martinez stated she believes in this type of a program and is happy that Ms. Bustos is rooted here in Española and that she is a part of this program. Councilor Peggy Sue Martinez also stated she would like to see some type of situation right here in our community.

Mayor Lucero thanked Ms. Bustos for coming before the Council and informing them of this program. She also stated that this is a very good legitimate program, Ms. Bustos has been very involved with the Santa Fe Mountain Center Implementation Team and with our youth here in the public schools, Mayor Lucero thanked Ms. Bustos for all her hard work and would like to encourage the public to attend the open house on 12/15/15 at the Convento on the Plaza from 5 to 7 p.m.

Councilor Peggy Sue Martinez introduced the IDUA Local Union 69, from the Los Alamos Guard Union Members. They Union have provided 65 children with Christmas gifts. IDUA Local Union 69 has previously partnered with the City of Española to give out coats for children in the winter months. They have continually provided the city with their generosity and they have also been complete partners with the City of Española.

Jamie Archuleta, a Union Board Member along with Rick Chavez and Veronica Archuleta, who works for PTLA in Los Alamos as a Guard and is also a Union Board Member.

Mr. Archuleta stated it was a privilege to be before Council on behalf of the IDUA Local Union 69. He also stated the Union supports many community events as far as fundraisings or food drives and coat drives. The Union is happy to assist in giving back to the community to the less fortunate or anybody in need. He also stated the Union try's to reach out to the community and give back because they are very fortunate to have well-paying jobs in Los Alamos. Mr. Archuleta also stated the Union will put up a Christmas tree at the headquarters and their Union members pick the names from the tree and purchase the gifts for the name of the child they chose.

Mr. Archuleta stated on 12/15/15 the Union will deliver the gift to the kids, and will also be delivering to the local food kitchens, along with collected blankets. Again Mr. Archuleta stated it was an honor to be before Council and thanked Council for having them.

Mayor Lucero thanked Mr. Archuleta and the other members in attendance for what they do for the people in our community; she also stated there are not enough words to thank you for the generosity from you and the people you work with, she also thanked Councilor Peggy Sue Martinez.

Councilor Peggy Sue Martinez recognized Gene Aldaz who retired from the City of Española who now lives in Los Alamos. Mr. Aldaz, collaborated the IDUA Local Union 69 and our community, she also thanked Mr. Aldaz for all he has done. Mayor Lucero thanked Mr. Aldaz.

F. COUNCILOR COMMENTS/ ANNOUNCEMENTS

Mayor Pro-Tem Pedro Valdez stated that the Christmas Light Parade will be held on 12/12/15, he also stated there will a Christmas Tree Auction sponsored by the Chamber of Commerce at the Convento.

Councilor Michelle R. Martinez stated the Library will be having their Christmas Crafts event the week of 12/7/15- 12/12/15, the crafts that entail wreaths and Christmas cards from 4 p.m. to 5 p.m. at the Public Library. She also stated on 12/18/15 the Northern New Mexico Community College will be having a Veterans Stand Down event from 10am to 2pm. in the gymnasium. She also stated there will be lots of services for our Northern NM Veterans; she stated Mr. Ross Griego will be coordinating the event for our community. Councilor Michelle R. Martinez would like to invite all Veterans to attend the event from 10 am to 12 pm for Veterans and if possible they will open the event to the general public from 12-2 pm. She also stated the program will be sponsored by the Veteran Program through NNMCC. The contact information is as follows: The New Mexico Veterans Immigration Center, Mr. Ross Griego at ross.griego.hbs@gmail.com or 505.423.4401.

Mayor Lucero stated there will be Posadas on Wednesday 12/16/15 at 6:30 pm at the Mission on the Plaza this event will be a Historical Event. Mayor Lucero invited all to come along with your children so that our children can learn about the culture and history of this area. She also stated the Mass will be held at 6:00 pm at Holy Cross Church.

Councilor Peggy Sue Martinez stated, if anyone is interested in donating food, the food can be delivered to the Food Kitchen on Apple Valley or City Hall. Councilor Peggy Sue Martinez also stated CSD Mark Trujillo stated the city is short on toys, for girls and boys, age group 5-7, she also stated they are short on the Toy Drive and are need of more toys; anyone wishing to donate any of

these items can do so at the Lucero Center. Councilor Peggy Sue Martinez thanked CA Frank Coopler and Attorney AJ Salazar for their generosity in sponsoring a tree, the theme for the tree that came from the Governing Body is "Red Chile", the tree will be decorated with Red Chile, and the tree skirt will be made up of Red Chile Powder, gifts certificates were also purchased from El Paragua, La Cocina and Angelina's Restaurant. She stated the trees will be available for preview on 12/12/15 in the Convento on the Plaza and will available to buy at the Tree Auction on 12/19/15.

Councilor Tania Sanchez stated that the Moving Arts Española Dance Program will be having two (2) shows on Saturday and Sunday 12/12/15 and 12/13/15 at 2:00 p.m. The price of admission will be \$6.00; the public are welcome to call 505.278.7575 to purchase tickets to the event, to be held at the Ohkay Owingh Center, (the old dome in San Juan).

G. MATTERS FROM THE MAYOR

1. Recognition of Ryan Rivera

Mayor Lucero recognized and presented Ryan Rivera with a certificate of Bravery, she then allowed Chief Richard Gallegos to inform the public of the events that followed Ryan on the night of 11/1/2015 at 9:20 pm, dispatch (E-911 Center) received a call, that domestic violence had occurred in El Llano, resulting in shots fired, with the information that dispatch received was that a small boy had been shot in the arm. Chief Gallegos thanked Mr. Rivera for being present along with his grandmother Frances. Mr. Rivera was presented with gifts from the EPD and from Mayor Lucero, Chief Gallegos and DC Maez. Mayor Lucero also presented a special gift from herself and her husband.

Mayor Lucero stated, when she learned of the news, she had such a heavy heart and headed to the Española Hospital to visit and check on Mr. Rivera, but was able to visit with Mr. Rivera. She also stated she was glad to see Mr. Rivera is doing well and is recovering well. Mayor Lucero also stated that Mr. Rivera has been such an inspiration to everyone in the valley.

Chief Gallegos stated the Officers that responded to the call, along with other Agencies that assisted were as follows: Rio Arriba Sherriff's Office, New Mexico State Police, the Española Fire Department, EMT's from the Española Valley, and all who assisted. Chief Gallegos also thanked Det. Eric Gallant and Det. George Martinez who completed the investigation; he also thanked the following Officers for the quick response that led to the apprehension of the suspects, those Officers were Brandon Archuleta, Byron Abeyta and Albert Rael.

Mayor Lucero thanked the Officers for their quick response and for being there for Mr. Rivera. She also thanked the Rio Arriba's Sherriff's Office. Councilor Peggy Sue Martinez shared the same comments as Mayor Lucero. Mr. Rivera's grandmother thanked the EPD and all for assisting Mr. Rivera.

H. CONSENT AGENDA

- ~~2. 11-10-15 Finance Board Meeting Minutes (removed from consent agenda)~~
- ~~3. 11-24-15 City Council Meeting Minutes (removed from consent agenda)~~

I. BUSINESS WITH VISITORS

4. Del Norte Credit Union Light Dedication of Valdez Park

Kim Curry VP with the Marketing Dept., with DNCU stated the United Way that started the Action Day and the employees of the Credit Union, also to adopt a park, Valdez Park, she thanked the employees that assisted with the cleanup and reinsulating of the flood lights at Valdez Park. Ms. Curry stated, there will be a Light Dedication Ceremony of Valdez Park on 12/16/15 at 12 noon at Valdez Park and would like to invite the public to attend.

Mayor Lucero thanked DNCU for their pride and the pride of the community and for taking the lead that other local businesses can follow by example of DNCU. Councilor Peggy Sue Martinez echoed Mayor Lucero's comments.

J. MATTERS FROM THE CITY MANAGER REPORT

5. Report by City Manager Kelly Duran

CM Duran stated the City Manager Report introduced the new employees they were as follows: EPD has hired new Officers, Certified Officers Ocana, Peter Chavez, Officer Manuel Romero Police Office Brandon Archuleta, Officer Armijo and Officer Abeyta. CM thanked and recognized the following departments, Water, Parks and Waste Water, for these departments are crucial to the city, and without these departments the city would not be as effective as we are all to provide public service. CM Duran thanked Steven Trujillo, Brice Abeyta and Chris Martinez with the Water Dept., Ben and Jonathon with the Parks Dept., Perry Vigil and his staff with the Waste Water Dept., and last but not least the city's new Code Enforcement Officer Jerome Broyles,

Councilor Dennis Tim Salazar congratulated everyone that was mentioned by CM Duran, and also thanked everyone for a job well done.

K. MATTERS FROM THE CITY CLERK

6. Updates – City Clerk Anna Squires

City Clerk Squires presented Council with the 2016 Municipal Election Calendar. CC Squires stated that Councilor Michelle R. Martinez requested to enforce policy in accordance to the NM Open Meetings Act. CC Squires stated that the City, including all City Committees, need to abide by the same rules in preparation of packet materials. CC Squires stated that it was critical that Committees address matters first, by the director of the said Committee's to insure that action items are placed on the agenda accordingly and discussion items are separate items. She also stated that the City Clerk's Department fell under pressure if the office did not receive packet material in a timely manner.

Mayor Lucero stated the City must abide by state law pursuant to the NM Open Meetings Act and therefore we must abide by laws set forth, for they are not options they are requirements. Mayor Lucero thanked CC Squires for all her hard work, she also asked all Directors and everyone involved, please comply by submitting all materials to the City Clerk's Office in a timely manner.

L. PUBLIC HEARING

7. **Ordinance 2015-04**; An Ordinance Repealing Ordinance 2015-03; Relating to the New Mexico Uniform Traffic Ordinance 2010 Compilation Adopting the New Mexico Uniform Traffic Ordinance 2010 Compilation With All Revisions Through Traffic Ordinance With All Revisions Through July 2015: Repealing all prior Ordinances in Conflict Therewith.
- *City Clerk Anna Squires*

City Clerk Anna Squires stated that Ordinance Repealing Ordinance 2015-03; Relating to the New Mexico Uniform Traffic Ordinance 2010 Compilation Adopting the New Mexico Uniform Traffic Ordinance 2010 Compilation With All Revisions Through Traffic Ordinance With All Revisions Through July 2015: Repealing all prior Ordinances in Conflict Therewith was a routine ordinance that was provided to her by the New Mexico Municipal League and would, if adopted by provided to Municipal Court Judge Stephen Salazar for record in correlation to fees administered by Municipal Court.

Mayor Lucero opened up the discussion of Ordinance 2015-04 at 7:09 pm to the public wishing comment for or against of the adoption. Hearing none, she closed the Public Hearing at 7:10pm, Opening it up for Council Discussion.

Motion by Councilor Adrianna Ortiz to adopt Ordinance 2015-04; An Ordinance Repealing Ordinance 2015-03; relating to the New Mexico Uniform Traffic Ordinance 2010 Compilation Adopting the New Mexico Uniform Traffic Ordinance 2010 Compilation With All Revisions Through Traffic Ordinance With All Revisions Through July 2015: Repealing all prior Ordinances in Conflict Therewith.; 2nd by Councilor Peggy Sue Martinez

Roll Call Vote:**Mayor Pro-Tem***Pedro Valdez- in favor***Councilors:***John Hernandez- in favor**Peggy Sue Martinez- in favor**Adrianna Ortiz- in favor**Dennis Tim Salazar- in favor**Michelle R. Martinez- in favor**Cory Lewis- in favor**Tania Sanchez- in favor***Motion Carried 8-0**

8. **Consideration of Resolution 2015-18**; A Resolution Approving Holidays to be observed for Calendar Year 2016. -*City Clerk Anna Squires*

City Clerk Anna Squires stated that the resolution was presented to the Governing Body annually and was subject to approval and furthermore the holidays were identical to those observed by the majority of U.S. Government agencies with the exception of the Good Friday Holiday.

Motion to approve Resolution 2015-18 A Resolution Approving Holidays to be observed for Calendar Year 2016 by Mayor Pro-Tem Pedro Valdez; 2nd by Dennis Tim Salazar

Motion Carried 8-0

9. Consideration of City of Española Employee Holiday Schedule for December 2015.

-City Manager Kelly Duran

CM Duran stated before the Council is a recommendation for Administrative leave with pay for the following holiday schedule, Christmas Eve and New Year's Eve be granted to allow the hard working employees of the City that time off. CM Duran also stated he has been approached by the public as to why the City will not be providing public services for the time the city is closed for the holidays; he also stated that the number one (1) goal as a city is to provide a public service.

Mayor Lucero asked CM Duran questioned if he was going to allow employees to utilize Annual Leave or Comp-Time and is there was a skeleton Crew?

CM Duran responded by stating the following, those employees that wish to extend their time off will be granted if time allows, he also stated the Directors of each department have been informed, if the city has to run on a skeleton crew, they the city will run. He also stated those departments and members of Public Safety/Fire and the Water Department will have to be available and on call, the departments that were mentioned will be granted the two days in question at a later date to use.

Motion to approve City of Española Employee Holiday Schedule for December 2015 by Mayor Pro-Tem Pedro Valdez; 2nd Peggy Sue Martinez

Mayor Pro-Tem asked CM Duran is there a policy in place indicating the amount of hours of vacation an employee can over or use or lose by the end of year.

CM Duran responded yes, per personal policy in place that an employee can only carry over 328 hours and or 864 hours for Fire and 390 for Law Enforcement. We as a city can pay out up to 80 hours and or 160 for Fire to allow that payout to take place, that amount is up to \$42,000.00.

Councilor Peggy Sue Martinez asked CM Duran if these two (2) days are in addition to the ten (10) days already approved by the Council. Councilor John Hernandez echoed similar comments.

Councilor Peggy Sue Martinez withdrew her 2nd to this motion.

Councilor Adrianna Ortiz stated, the schedule CM Duran has presented is a somewhat compromise two (2) days off paid by the city and allowing staff to use annual leave through their various departments approved their supervisors, she also stated that this discussion and schedule is a happy medium and applauds CM Duran for presenting the holiday schedule to the Governing Body.

Councilor Michelle R. Martinez asked CM Duran if the days in question would apply to those city employees that may not celebrate these holidays. CM Duran responded if there are any employees that identify themselves to their director as celebrating another holiday as such would be allowed personal days, very similar to those personnel, and for the days the city was closed the employees can utilize those days off for personal reasons and for the holiday.

Motion to approve City of Española Employee Holiday Schedule for December 2015 by Mayor Pro-Tem Pedro Valdez; 2nd Councilor Adrianna Ortiz

Motion Carried 7-1

Councilor Peggy Sue Martinez voting in the negative.

10. City of Española Resolution 2015-19; A Resolution Declaring Surplus Property and Providing for Proper Disposal Pursuant to State Law -City Clerk Anna Squires

City Clerk Anna Squires stated that before the Council was a resolution declaring surplus property and providing for proper disposal pursuant to state law, she then cited the items in the photos provided in packet materials. She stated that the items were not in the Hunter Ford Building but were contained in a garage located on the side of the Hunter Ford Building, the items inside the building were deemed as waste and we were unable to sell. CC Squires also stated the city is in a sublease agreement with Siete del Norte construction and/or remediation needed to take place within that section of the property soon.

Motion by Mayor Pro-Tem Pedro Valdez to approve Resolution 2015-19 A Resolution Declaring Surplus Property and Providing for Proper Disposal Pursuant to State Law; 2nd by Councilor Peggy Sue Martinez

Motion Carried 8-0

11. Consideration of Memorandum of Understanding (MOU) Between the City of Española Public Library and the Rio Arriba Adult Literacy Program, Inc. (RAALP)

– Community Services Director Mark Trujillo

CSD Mark Trujillo introduced Yvonne Maestas, President of the Rio Arriba Adult Literacy Program. Ms. Maestas stated the program is affiliated with the New Mexico collation for literacy. She also stated they were honored that the city was able to provide office within the Public Library for several of their students and tutors meet at the Library, our tutors are volunteers from the community, the program is in need of tutors for they have twenty seven (27) people on a waiting list for services. She also stated they will host a tutoring training in January, 2016 in the San Pedro Community Center, anyone that is interested in becoming a tutor can contact us at the following number, 505.747.6162

Councilor Peggy Sue Martinez under discussion stated she that the impact of this program does make a difference in someone's life and the city at large, she also stated she supports the efforts of this program in any way she can.

Motion to approve the MOU between the City of Española Public Library and the Rio Arriba Adult Literacy Program by Councilor Peggy Sue Martinez 2nd by Councilor Adrianna Ortiz

Motion Carried 8-0

12. Consideration of Adopting Española Police Department Proposed Policies:

-- Department of Public Safety Director Richard Gallegos and Deputy Chief Miguel Maez

a. **Narcans – Policy 201**

b. **Firearms – Policy 74.1** (tabled to the next City Council Meeting)

DC Maes stated this Narcan Policy 201 has been in the works since September, 2015, we have worked really hard in preparing all policy's that come before the Council.

Motion to approve under discussion by Councilor Peggy Sue Martinez and 2nd by Councilor Adrianna Ortiz

Councilor Peggy Sue Martinez stated she wanted the listening public to understand the purpose this policy and what the EPD have been working on, this policy is to establish guidelines and procedures governing the administration of Narcan.

Mayor Lucero asked DC Maez how many of the officers are certified to administer Narcan? Councilor Peggy Sue Martinez echoed similar comments, she also stated that all officers will be certified to administer Narcan and would like to see that added to the policy.

DC Maes stated 70% of the Officers including Fire are certified in the administration of Narcan.

Chief Gallegos thanked Brenda Romero from the Española Hospital for providing the containers that carry the Narcan.

Motion Carried 8-0

13. Approval of New Website Development Contractor; Civic Plus -City Clerk Anna Squires

City Clerk Anna Squires stated, originally Councilor Tania Sanchez opposed the approval as she wanted the future website contractor to go through the RFP process to allow for local bidders. She also stated that with the agreed consensus, the city would move forward with website developer Civic Plus as the website developer specialized in municipal websites across the United States as was also recommended by the New Mexico Municipal League. CC Squires stated Civic Plus holds a New Mexico tax ID and have established over 2,000 websites nationally.

Motion to approve the New Mexico Website Development Contractor Civic Plus by Councilor Cory Lewis; 2nd by Councilor Peggy Sue Martinez

Councilor Dennis Tim Salazar thanked CC Squires for all her hard work in the preparation of the city website. Councilor Tania Sanchez echoed similar comments.

CC Squires stated the new website would be up and running within 4-6 months.

Motion Carried 8-0

14. Consideration of Purchase for City of Española Water Department Utility Vehicles (Trucks).

- Interim Water Foreman Steven Trujillo & ASD Joyce Sandoval

ASD Joyce Sandoval and Interim Water Foreman Steven Trujillo presented the consideration of purchase for city of Espanola Water Department Utility Vehicles (Trucks) to purchase three (3) new vehicles. IWF Steven Trujillo stated to replace a motor on one (1) of the vehicles would cost roughly

\$19,000.00, the turbo on another would be \$3,500.00, and he also stated they have already replaced three (3) sets.

Motion to approve Consideration of Purchase for City of Espanola Water Department Utility Vehicles (Trucks) by Mayor Pro-Tem Pedro Valdez 2nd by Councilor Peggy Sue Martinez

Councilor Michelle R. Martinez under discussion, stated she was under the impression the city would be purchasing two (2) vehicles and not three (3), the third vehicles was listed under Don Chalmers.

ASD Joyce Sandoval state that originally that was the case, and she was correct as it was discussed and action took place during a past Finance Committee Meeting. ASD Sandoval stated that the budget, which was approved by the governing body, allowed for a third and needed vehicle by the department.

Motion Carried 8-0

N. EXECUTIVE SESSION

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M. ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 747-6019 at least three days prior to the meeting

- End -

Motion to Adjourn made by Mayor Pro-Tem Pedro Valdez and 2nd by Councilor Adrianna Ortiz

Motion Carried 8-0

Meeting adjourned at 8:34 pm

ADOPTED AND APPROVED by the Governing Body of the City of Española this 9th day of February 2016.



Alice Alarid Lucero, Mayor, City of Española

ATTEST:



Anna Squires, City Clerk

