

**CITY COUNCIL MEETING
MAY 26TH 2015, 6PM
CITY HALL COUNCIL CHAMBERS
405 N. PASEO DE OÑATE ESPAÑOLA, NM**

A. CALL TO ORDER

The meeting was called to order at 6:01 by Mayor Pro-Tem Pedro Valdez and proceeded to review/recite the agenda as presented.

B. PLEDGE OF ALLEGIANCE/ MOMENT OF MEDITATION/INVOCATION

Councilor Tania Sanchez led the Pledge of Allegiance. Councilor Peggy Sue Martinez led the Moment of Meditation/Invocation.

C. ROLL CALL/DETERMINATION OF QUORUM

The following in attendance:

Mayor	Alice A. Lucero (<i>arrived at 6:34pm</i>)
Mayor Pro-Tem	Pedro Valdez
Councilors:	Michelle R. Martinez
	Peggy Sue Martinez
	John Hernandez
	Cory Lewis
	Tania Sanchez

Absent:	Adrianna Ortiz
	Dennis Tim Salazar

City Manager Kelly Duran- *residing*
City Attorney Frank Coppler-*not present*
City Clerk Anna Squires – *residing*
Deputy City Clerk Jeanne Bustos - *residing*

D. APPROVAL OF AGENDA

Agenda as presented:

---Begin---

A. CALL TO ORDER**B. PLEDGE OF ALLEGIANCE/ MOMENT OF MEDITATION/ INVOCATION****C. ROLL CALL/ DETERMINATION OF QUORUM****D. APPROVAL OF AGENDA****E. PUBLIC COMMENTS**

PLEASE SIGN IN: *Print First Name and Last, including Affiliation and/or Address if Applicable. Please Keep Comments to a three (3) Minute Time Frame. Public Comment Log Sheet Located upon South East Entry near the City Clerk. Thank You.*

F. COUNCILOR COMMENTS/ ANNOUNCEMENTS**G. MATTERS FROM THE MAYOR**

1. City of Española "Living Treasures Award" Honoring Petrita Quintana
2. Recognition of Local 2015 Robo RAVE International Award Recipients
3. Proclamation Honoring James H. Rodriguez Elementary Student Leadership Day
4. Gift to the City "My Grandmother's Adobe Dollhouse" - Presented by Ms. Sadie L. Martinez' 3rd grade Bilingual class from JHR Elementary.
5. Appointment of Councilor Michelle R. Martinez as member to Española Valley Community Development Corporation Board (EVCDC).

H. CONSENT AGENDA

6. City Council Meeting Minutes 03-24-15
7. City Council Meeting Minutes 04-14-15

I. CITY MANAGER REPORTS

8. Report by City Manager Kelly Duran

J. ITEMS PROPOSED FOR COUNCIL CONSIDERATION/DISCUSSION ITEMS /ACTION ITEMS

9. Approval of Amended City of Española Administrative Policies, Procedures and Permit Application for Parks and Sports Facilities – *Community Services Director Mark Trujillo*
10. Approval of Proposed City of Española Community Services Facility Fees
Community Services Director Mark Trujillo
11. Discussion & Approval of Preliminary FY 2016 Budget (*Continuation III*) - *ASD Joyce Sandoval - Finance Analyst Jessica Ortiz*

K. EXECUTIVE SESSION

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition or disposal of real property or water rights by the public body.

L. ADJOURNMENT

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of an amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 747-6019 at least three days prior to the meeting.

--End--

Mayor Pro-Tem Pedro Valdez stated that Mayor Alice A. Lucero would be residing within the hour but was not yet present. He stated that in light of her temporary absence he would like to move Letter G., Matters from the Mayor, underneath letter I. City Managers Report. He further stated that item number(s) six (6) City Council Meeting Minutes 03-24-15 and seven (7) City Council Meeting Minutes 04-14-15, under letter H. Consent Agenda, would be moved to the next scheduled City Council Meeting. Motion to accept the agenda as amended made by Councilor Peggy Sue Martinez; Motion 2nd by Councilor Cory Lewis.

Motion Carried 6-0

E. PUBLIC COMMENTS

-None-

F. COUNCILOR COMMENTS/ ANNOUNCEMENTS

Councilor Peggy Sue Martinez announced that both the Española Valley High School and McCurdy Charter School Boys and Girls softball teams were successful in their season. Councilor Peggy Sue Martinez further announced that McCurdy Boys Softball team prevailed in excellent and became the 2015 NMAA State Softball Championships - Class A/3A. She congratulated both schools for their hard work and dedication as well as representing the valley in a positive light.

Councilor Michelle R. Martinez stated that the Memorial Day Celebration held Sunday May 24th 2015 within the Plaza de Española Veterans Memorial Wall was a great success. She thanked all that participated to make the event possible. She acknowledged staff from the General Services Department and Director Juanito Maez. She stated that their efforts along with Grants Administrator Diahann Jaquez and Procurement Officer GeorgAnn Salazar enabled the construction for the Veterans Memorial amphitheater. She expressed sincere gratitude for the completion of the project.

Mayor Pro-Tem Pedro Valdez echoed similar comments made by Councilor Michele R. Martinez. He encouraged the listening audience and the community at large to visit Veterans Memorial Wall as well as the Misión y Convento on the plaza in Española.

Councilor Tania Sanchez stated that a summer running program entitled, *Moves to Win*, would begin June 1st and commence July 30th 2015. She further stated that the program was initiated through the Española Valley High School and space availability was limited. She recited a contact informational number of; 505-367-3402. Councilor Tania Sanchez announced that on Saturday, June 6th 2015, Opera, Wine & Cheese Event would be taking place within the Misión y Convento on the plaza in Española.

~~G. MATTERS FROM THE MAYOR (ACTION ITEMS)~~

-Item No. 's 1-5 under Matter from the Mayor moved to a later segment on the 7-26-15 CCM Agenda.

H. CONSENT AGENDA

~~6. City Council Meeting Minutes 03-24-15~~

~~7. City Council Meeting Minutes 04-14-15~~

-Item No.'s 6-7 under Consent Agenda moved to the next City Council Meeting Agenda.

I. CITY MANAGERS REPORTS**8. Report by City Manager Kelly Duran**

City Manager Kelly Duran stated that his report provided within packet materials for council review was an overall summary an activity within City Departments. He stood open for any question pertaining to his overview report.

Councilor John Hernandez questioned page two (2) of the City Manager Report and referenced Code Enforcement. He further sighted Nuisance Inspections and questioned if the report reflected a month to month tracking activity. He further questioned if the Planning and Zoning Department issued Nuisance Notices to residences and/or abandoned property that appeared to be inhabitable or a danger to the general public. Councilor John Hernandez requested that a protocol of issuance be conducted by the Code Enforcement Office as well as supporting documentation from the P & Z Department. Councilor Hernandez stated that after the first notice was issued, fines should be determined to conduct a type of follow-up citation. He further explained that typically "if" the Nuisance Notice was not taken seriously and time lapsed, a follow-up citation action should follow subsequent to a penalty fee.

City Manager Kelly Duran stated that Code Enforcement Officer Michael Marquez report regarding the Nuisance Notice was a continuance from the month prior. City Manager Kelly Duran state that a refined process has not been established by Planning and Zoning Department and Code Enforcement to follow-up on citations. CM K. Duran stated that there was a current process and formality to follow-up on citation action but may need refinement. He further stated that he will be discussing the matter and concern with the department and report further on the matter.

Councilor Peggy Sue Martinez stated that she had a concern(s) regarding North Coronado Street. She further stated that she had been in contact with both the Water and Wastewater department(s) concerning the sewer lines rupture and the surface pavement cracking as a result. She questioned if there was any further information or remediation conducted.

City Manager Kelly Duran replied in the affirmative stating that Wastewater Superintendent Perry Vigil had met with General Contractor RMCI, Inc. to discuss Phase I. of the Coronado Project. He further explained that further remediation may be conducted pending potential contractual services agreements and funding.

J. ITEMS PROPOSED FOR COUNCIL CONSIDERATION/DISCUSSION ITEMS (ACTION ITEMS)**9. Approval of Amended City of Española Administrative Policies, Procedures and Permit Application for Parks and Sports Facilities – Community Services Director Mark Trujillo**

Community Services Director Mark Trujillo stated that presented materials reflecting edits (marked in yellow) to the City of Española Parks, Recreation & Regional Sportsplex Rental/Permit Application were conducted on page(s) ten (10) and eleven (11). He sighted the proposed fee of \$100.00 dollars for the Adult Tournament on page ten (10). He then sighted page eleven (11) where the question of food being sold was proposed as well as a vending fee of \$25.00 dollars apply if food were to be sold. He further sighted page eleven (11) where edits (marked in yellow) questioned the selling of good/vending during a tournament as the proposed fee would be \$75.00 dollars per day.

Community Services Director Mark Trujillo referenced page seven (7) C1. 33. He stated that he added line No. thirty-three (33) to the Española Parks & Recreation Regional Sportsplex Permit Application/Rental Guideline. He further state that the language stating that, "Only under special circumstances, submitted by the

City of Española Community Services Director and then determined in the sole discretion of the City Manager of the City of Española, will a written formal request to discount field rates be considered.” He further explained that discounts exceeding twenty percent (20%) would not be given.

Community Services Director Mark Trujillo referenced page ten (10) sighting C2. *Permit Application Baseball/Softball Field Rate*, he stated that the change from \$200.00 dollars per field was determined to be too high. He further explained that the proposed fee of \$100.00 dollars per field/per day was a determination to be more competitive with rates from surrounding areas. CSD M. Trujillo stated that the effort would generate revenue for the City of Española.

Community Services Director Mark Trujillo referenced page eleven (11) C2. sighting C3. *Application Vendor Rates*. He stated that the proposed fee changed from \$150.00 dollars per event/per vendor based on a 10x10 space per vendor no limitation or size changes needed to be more cost effective and changed to \$25.00 dollars per day.

Motion made by Councilor Peggy Sue Martinez in favor of the proposed amendments to the City of Española Administrative Policies, Procedures and Permit Application for Parks and Sports Facilities as presented; Motion 2nd by Councilor Cory Lewis.

Councilor Michelle R. Martinez thanked Community Services Director for his efforts. She expressed that the proposed edits were not defined clearly within the documentation provided as; *Policy Change Appendix* within the packet and also appeared to be rushed. She asked that future initiatives from the department include a more *legislative style* to edits within the proposed documentation for Council consideration which include past fees and language omitted within a redline approach. She further commented that proposed changes to policy if conducted through a *Policy Appendix Change* should relate more clearly and a simplified method should be adapted. Similar Comments were echoed by Councilor Peggy Sue Martinez.

Motion Carried 6-0

Mayor Alice A. Lucero residing within Council Chamber at 6:34pm

Mayor Lucero apologized for her late entry, stating that she was a narrative participant of the N.D.I. High School Performance. She asked that Community Services Director Mark Trujillo remain on the floor to discuss the next item for Council Consideration Discussion/Action Item.

10. Approval of Proposed City of Española Community Services Facility Fees - CSD Mark Trujillo

Community Services Director Mark Trujillo Stated that the documentation provide within the agenda packets for Councils consideration were the Actual Fees for Plaza and the proposed Plaza fees. He further discussed that the original fee of \$ 190.00 per day to rent the Plaza (outside gazebo area) would increase to \$225.00 dollars per day and a bonafide non-profit would be subject to an increased fee of \$112.00 dollars per day. He continued to propose that the Education Center be subject to an increased fee of \$150.00 dollars per day for and a bonafide non-profit would be subject to a fee of \$75.00 dollars per day.

Community Services Director Mark Trujillo stated that the Misión y Convento on the plaza for the purpose of rental for a wedding should be an increased fee of \$450.00 dollars per day. He further added that the Misión y Convento for the purpose of rental for a meeting should be an increased fee of \$200.00 and a bonafide non-profit would be subject to a fee of \$100.00 dollars per day.

Councilor Peggy Sue Martinez stated that she was opposed to the higher fees for the rental of the Misión y Convento for the purpose of a wedding. Councilor Michelle R. Martinez echoed the sentiments made by Councilor Peggy Sue Martinez. Councilor John Hernandez stated that he felt the proposed fee was very reasonable and was not opposed to recommendation.

Motion made by Councilor Peggy Sue Martinez to approve the proposed City of Española Community Services Facility Fees, omitting the proposed fee increase of \$450.00 dollars for the purpose of rental for a wedding at the Misión y Convento, remain at to the original fee of \$350.00 dollars and furthermore omitting the proposed fee increase of the \$5.00 admin fee. Motion 2nd by Councilor Michelle R. Martinez

Motion Carried 5-1

G. MATTERS FROM THE MAYOR

1. City of Española "Living Treasures Award" Honoring Petrita Quintana

Mayor Alice A. Lucero acknowledged Mrs. Petrita Quintana, a lifelong resident of the Española Valley. She sighted that Mrs. Quintana was one-hundred and two (102) years of age, born in 1913 and is one of eight (8) children. Mayor Lucero stated that Mrs. Petrita Quintana was a proud mother and grandmother to thirty grandchildren and forty-nine great grandchildren and great great grandmother to five (5) great great grandchildren. Mayor Lucero honored Mrs. Quintana's dedication to family and the community and presented her with the City of Española "Living Treasures Award".

Councilor Peggy Sue Martinez stated that Mrs. Maria Petrita Garcia Quintana was born to Ezequiel Garcia and Consuelo Lujan Garcia in Los Alamos N.M. on June 29th 1913. She further expressed that Mrs. Quintana was raised in Guachupange NM, and moved to the Española Valley in her early childhood. She is one of eight (8) children and Married Merceed Jose Quintana in 1930 they had nine (9) children; Angie Torrez (deceased), Leo Quintana, Viola Maestas, Joe Quintana, Pricilla Quintana, Connie Apodaca, Carmen Garcia Sally Maestas, Roberta Manzanares. She continued to announce the first names of Mrs. Quintana's thirty (30) grandchildren: Melony, Ronnie, Ernie, Audrey, Ramona, Suzie, John, Anita, Sandra, Leonard, James, Marci, Amanda Rachael, Nannette, Lonnie, Tammy, Leslie, Lawrence, Andie Ernie Gilbert Brain, Victoria and Amanda Dorothy Lisa Manny and Angel.

Councilor Peggy Sue Martinez concluded her statement by explained that Mrs. Maria Petrita Garcia Quintana attended the Espanola Public Schools, and her father, Maclovio Garcia, was one of the first Española Public Schools Board Members.

Mrs. Petrita Quintana thanked Mayor Lucero and the City Council for the recognition and was delighted to receive the award.

2. Recognition of Local 2015 Robo RAVE International Award Recipients

Mayor Alice A. Lucero acknowledged all receipts of the 2015 Robo RAVE International Award with a certificate of appreciation. The following were in receipt of awards; Espanola Valley High School Team Sundevils: Coach: Ian Cainglet, Erwin II C. Tabaday, Bema Angela C. Tabaday, Shania Salipan, Von Trygve Canete, Ashby Bito and Adrian Estonactoe. From Team dominators; Coach Jimmy Lara Dylan Salazar and Danny Serrano.

3. Proclamation Honoring James H. Rodriguez Elementary Student Leadership Day

Councilor Michelle R. Martinez stated that she was proud to represent the faculty of James H. Rodriguez Elementary Schools as school Counselor. She further explained that the J.H.R. Elementary sponsored student leadership activities to provide students with vital experience in exercising a voice in matters of common concern, reconciling diverse interests, and selected leaders.

Councilor Michelle R. Martinez explained that student leaders were developed to be positive influences on their peers, modeling good character. She further explained that change agents to improve the overall climate and academic performance levels of their schools and student leaders do not automatically develop sound leadership skills and require trained but rather dedicated faculty advisers to help students to develop the essential traits and characteristics of a leader and to provide the positive experiences necessary to expand their skills and foster their paths to becoming effective leaders.

Councilor Michelle R. Martinez explained that the James H. Rodriguez Elementary student council had demonstrated leadership skills by setting up the First Annual Española Public Schools Student Leadership Workshop which allowed students throughout the District to develop their leadership skills. Mayor Alice A. Lucero asked that Councilor Michelle R. Martinez recite the proclamation honoring the James H. Rodriguez Student Leadership Day.

4. Gift to the City "My Grandmother's Adobe Dollhouse" - Presented by Ms. Sadie L. Martinez' 3rd grade Bilingual class from JHR Elementary.

Mayor Alice A. Lucero recognized the students of Ms. Sadie L. Martinez' 3rd grade Bilingual class from JHR Elementary for their exemplary efforts and dedication to heritage, culture, craftsmanship while learning to work together from building the miniature Adobe Dollhouse.

Mayor Lucero stated that the certificate of appreciation commemorated their joint skills that honor the community. She then presented Ms. Sadie L. Martinez with the Certificate of Appreciation for the Gift to the City "My Grandmother's Adobe Dollhouse".

Ms. Sadie L. Martinez stated that the students have helped to personify and preserve our culture for all to enjoy and thanked the Governing Body for the recognition of her class.

Motion made by Councilor Michelle R. Martinez to accept the Gift to the City "My Grandmother's Adobe Dollhouse from Ms. Sadie L. Martinez' 3rd grade Bilingual class from JHR Elementary; Motion 2nd by Mayor Pro-Tem Pedro Valdez

Motion Carried 6-1

5. Appointment of Councilor Michelle R. Martinez as member to Española Valley Community Development Corporation Board (EVCDC).

Mayor Lucero stated that she was please to appoint Councilor Michelle R. Martinez as City Liaison for the Greater Española Valley Community Development Corporation (EVCDC) Board Member.

Motion made by Councilor Cory Lewis in favor of approving the appointment of Councilor Michelle R. Martinez as member to Española Valley Community Development Corporation Board (EVCDC). Motion 2nd by Councilor Peggy Sue Martinez.

Motion Carried 6-0

Mayor Lucero stated that there would be a ten (10) minute recess as the last item on the agenda would be Item number eleven (11) Discussion & Review of Preliminary FY 2016 Budget and would be heard at the a continuance of the meeting.

Meeting Recessed at 7:58 pm

ADOPTED AND APPROVED by the Governing Body of the City of Española this 20th day of July 2015.


The Honorable Alice Alarid Lucero
Mayor, City of Española

ATTEST:


Anna Squires, City Clerk

