

**CITY COUNCIL MEETING
NOVEMBER 19, 2013, 6PM
CITY HALL COUNCIL CHAMBERS
405 PASEO DE OÑATE, ESPAÑOLA, NM**

A. CALL TO ORDER

The meeting was called to order at 6:01pm by Mayor Alice A. Lucero

B. PLEDGE OF ALLEGIANCE/ MOMENT OF MEDITATION/INVOCATION

Councilor Pedro Valdez led the Pledge of Allegiance & Moment of Meditation/Invocation. Councilor Peggy Sue Martinez stated that she would like to observe a moment of silence for previous City employees Mary Naranjo, Exilda Pacheco and Brian Vigil who had all recently passed away.

C. ROLL CALL/DETERMINATION OF QUORUM

The following Governing Body members were in attendance:

Mayor:	Alice A. Lucero
Mayor Pro-Tem:	Dennis Tim Salazar
Councilors:	Elaine Herrera
	Cory Lewis
	John Hernandez
	Peggy Sue Martinez
	Pedro Valdez
	Robert Seeds
	Eric Radosevich

D. APPROVAL OF AGENDA

Agenda as presented:

---Begin---

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE MOMENT OF MEDITATION/INVOCATION

C. ROLL/CALL DETERMINATION OF QUORUM

D. APPROVAL OF AGENDA

E. PUBLIC COMMENTS

F. COUNCILOR COMMENTS/ANNOUNCEMENTS

G. MATTERS FROM THE MAYOR

1. Employee of the Month-Diahann Jacquez;
2. Recognition of Contributors to 1st Annual City of Española Department of Public Safety Cuts for Kids event;
3. Recognition of Local Businesses practicing in Downtown Beautification Initiative

H. BUSINESS WITH VISITORS

4. Information regarding the Northern New Mexico College Proposed Residence Hall – Ricky Serna Northern New Mexico College

I. PUBLIC HEARINGS

5. CONSIDERATION OF LIQUOR LICENSE APPLICATION FOR TRANSFER OF LOCATION OF EXISTING LICENSE IN THE CITY OF ESPAÑOLA from El Rey Discount Liquors, Inc. D/B/A/ El Ray Discount Liquors. The location of the license will be: 811 N. Riverside Drive, Suite D, Española,

NM;

6. ORDINANACE 2013-02: AN ORDINANCE OF THE CITY OF ESPAÑOLA CITY COUNCIL ADOPTING A MUNICIPAL CODE OF ORDINANCES FOR THE CITY; PROVIDING FOR GENERAL PENALTIES FOR VIOLATIONS THEREOF; MAKING PROVISIONS FOR DISTRIBUTION OF COPIES THEREOF; PROVIDING FOR METHODS OF DISTRIBUTION THEREOF; PROVIDING FOR PUBLICATION OF THE CODE OF ORDINANCES ON THE CITY WEBSITE.

7. ORDINANCE 2013-03: AN ORDINANCE OF TH CITY OF ESPAÑOLA, NEW MEXICO; PROVIDING FOR A LEASE OF CITY OWNED REAL PROPERTY; AUTHORIZING THE CITY MANAGER AND CLERK TO HANDLE THE ADMINISTRATIVE DETAILS; AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE TRANSACTION and consideration of Lease Agreement between City of Española and Ealasad.

8. ORDINANCE 2013-04: AN ORDINANCE OF THE CITY OF ESPAÑOLA, NEW MEXICO; PROVIDING FOR A LEASE OF CITY OWNED REAL PROPERTY; AUTHORIZING THE CITY MANAGER AND CLERK TO HANDLE THE ADMINISTRATIVE DETAILS; AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE TRANSACTION and consideration of Lease Agreement between City of Española and Siete del Norte

J. REPORTS

9. Council Committees (Public Works)

10. Reports

K. ITEM FOR COUNCIL CONSIDERATION (ACTION ITEMS)

11. Request for Transfer of two (2) Vehicles from the City Fleet Inventory to the Española Crisis Center

12. Calle Delfina and Calle Odelia easement status 13. City Welcome Signs 14. Approval of Co-Sponsorship of the 17th Annual Light Parade 15. Acceptance of MOU award from Rio Arriba County to the City of Española 16. Approval of Plaza Usage for Tree Lot by Delancy Street.

L. EXECUTIVE SESSION

Pursuant to New Mexico Open Meetings Act Section 10-15-1 (H) Subsection (2) limited personnel matters; (5) discussion of bargaining strategy preliminary to collective bargaining negotiations; (7) attorney-client privilege pertaining to threatening or pending litigation in which the public is or may become a participant; (8) discussion of the purchase, acquisition of real property or water rights by the public body.

M. ADJOURNMENT

---End---

D. PUBLIC COMMENTS

Mayor Alice A. Lucero stressed that there were four (4) Public Hearings on the Agenda. She asked that the public limit their comments to three (3) minutes so that everyone would have the opportunity to speak.

2013 Fiesta del Valle de Española Council President Ruth Ann Vargas stated that she would like to update the Governing Body on the final status of the 2013 Española Fiesta Council Budget as well as distribute tokens of appreciation. Ms. Vargas stated that the 2013 Fiesta Council had begun fundraising late in the year and began in the negative but ended in the positive. She stated that within four (4) short months, monies raised equaled \$36,000 dollars. She stated that all bills and payments had been made which left the fiesta budget with a balance of \$59. Ms. Vargas stated that three (3) checks from fiesta vendor participants had bounced which totaled to \$1,341. She added that the amount was reported as an error on the 2013 fiesta ledger. She stated that Administrative Services Director (ASD) Joyce Sandoval had documented the amount for audit purposes.

Ms. Vargas further acknowledged the 2013 Fiesta del Valle de Española Golden Sponsors , Silver Sponsors and Bronze Sponsors. She finalized her comments by thanking and acknowledging all

members of the 2013 Fiesta del Valle de Española Council with special thanks to City appointed liaison Julie Sanchez, Executive Board Members- Vice President Jeremy Maestas, Treasurer Christy Olguin and Member Genevieve Gonzales. She stated that the board had donated handcrafted braided lanyards which would help to stabilize and secure fiesta medallions for future use.

Mayor Lucero thanked Ms. Vargas as well as the entire 2013 Fiesta del Valle de Española Council and stated that the total of money raised was very impressive given the limited amount of fundraising time that they had. She thanked all sponsors who contributed, along with contributions made by City employees who aided with the success of the Fiestas which included the Finance, Parks, Streets, Public Safety and Fire Department.

Ms. Vargas stated that she would like to acknowledge Councilor Peggy Sue Martinez's birthday which was November 18th, 2013. Mayor Alice A. Lucero led the audience in singing the Happy Birthday song to Councilor Martinez. Councilor Martinez stated that she appreciated the sentiment and thanked the Fiesta Council for their skillful planning given the time restrictions. She commented that she valued the report which the Fiesta Council provided throughout the 2013 Española Fiesta process.

Española YMCA Teen Center Director Ben Sandoval stated that he wanted to publicly thank all sponsors who contributed toward the Española YMCA Teen Center fundraiser entitled, "Boots Band & BBQ" held on October 26th at the Rio Arriba Rural Events Center. He reported that the event was a success and attributed that success to the support and aid of the Family YMCA in Los Alamos, The City of Española and Rio Arriba County officials. He stated that one hundred and fifty (150) people attended the event which also included sponsors. The event net profit was approximately \$15,000 dollars.

Española YMCA Teen Center Director Sandoval stated that on October 31, 2013 the Española YMCA Harvest Youth Parade took place, where seventeen (17) floats and contributors participated and approximately four hundred and twenty (420) youth were present along with an average attendance of seventy (70) adults. He thanked Mayor Lucero for her participation and support as well as the Española Police and Fire Departments and the Rio Arriba County Sheriff's Department.

Española YMCA Teen Center Director Sandoval stated that on Tuesday, November 26, 2013 the Teen Center would be holding the 7th Annual Thanksgiving Dinner. He stated that he was in need of two (2) large turkeys due to the large volume of attendance. He explained that his wife (Ms. Renee Sandoval), along with other volunteers, prepared the food for the dinner. He added that Ms. Sandoval would conduct a cooking class prior to the dinner which instructed the teens on how to prepare pumpkin pie.

Councilor Valdez, Councilor Martinez, and Councilor Seeds each volunteered to donate one (1) large turkey towards the dinner. Mayor Lucero offered the use of her personal roaster(s) if the center did not have the cooking equipment necessary to facilitate the amount of food served.

Councilor Radosevich entered at 6:19pm.

Española YMCA Teen Center Director Sandoval thanked all that promised to donate turkeys and announced a project entitled, "The Warming Young Hearts Project." He explained that it would take place after the Light Parade on December 14, 2013. He further stated that monies raised from the Harvest Youth Parade would be used for the project. He added that the Pajarito Housing area

would be the recipient of the items given which included gloves, scarves and possibly coats. Española YMCA Teen Center Director Sandoval concluded that the items would be wrapped by the students of the Española YMCA Teen Center. He stressed that toys would not be accepted.

E. COUNCILOR COMMENTS/ANNOUNCEMENTS

Councilor Lewis acknowledged former City Councilor and current Board of Regents Chancellor at Northern New Mexico College Alfred Herrera whom was present within the audience.

F. MATTERS FROM THE MAYOR

Mayor Lucero stated that she would like to announce the City's Employee of the Month for the month of November 2013. She asked that Grants Administrator Diahann Jacquez along with ASD Sandoval step forth to speak further on the matter.

ASD Sandoval stated that she nominated Ms. Jacquez for Employee of the Month of November because she had proven that she would go over and beyond what was expected of her. ASD Sandoval further stated that Ms. Jacquez was highly project oriented and could handle a multitude of roles. ASD Sandoval explained that three (3) people within the Finance Department were previously out in the month of September which also included herself. She continued that Ms. Jacquez had managed to facilitate and complete work within Accounts Payable, Payroll and as well as accomplish her own work. ASD Sandoval stated that because of willingness to help fellow employees and donate her time to alleviate possible problems that arose within the Finance Department, it was imperative that Ms. Jacquez be recognized.

ASD Sandoval stated that there was a water leak in her office due to heavy rains during the month of September and Ms. Jacquez was instrumental in protecting documents from water damage and helpful in the overall cleanup process. ASD Sandoval finalized her statement by adding that she wanted to recognize Ms. Jacquez for her amazing initiative, hard work, and willingness to help all departments within the City.

Mayor Lucero echoed the sentiments made by ASD Sandoval. She thanked Grants Administrator Jacquez for her hard work and dedication and presented her with the award for Employee of the Month of November 2013.

Cuts for Kids

Director of Public Safety Eric Garcia stated that the initiative was brought forth to encourage positive feedback and communication amongst residents and public safety entities. He reported that a similar program had begun in Albuquerque and Detective Salomon Romero had asked if the program could also be implemented in Northern New Mexico. He explained that Detective Romero had begun his research with the cooperative efforts of local businesses owners. He further stated that a large number of kids who at first appeared a bit scraggly ended up with clean-cut hair and positive attitudes towards Public Safety entities. Director of Public Safety Garcia stressed that their attitudes and self-respect changed in a positive way.

Director of Public Safety Garcia announced that the three (3) men that needed to be acknowledged for their efforts in making the event possible were: Nate Martinez, Antonio Fresquez, and Jesse Martinez.

Mayor Lucero presented the certificate.

Mayor Lucero encouraged the Department of Public Safety to continue the event annually and thanked Detective Romero for having the foresight to bring the concept to Northern New Mexico.

Recognition of Local Businesses Practicing in the Downtown Beautification Initiative

Mayor Lucero stated that the Governing Body had appointed a Beatification Committee in March of 2012 as an initiative to help clean up the City and promote civic pride. She explained that the Beatification Committee also informed City officials within the Planning & Zoning Department of possible hazards or unsightly conditions within the City.

Mayor Lucero expressed that the efforts shown by the Beautification Initiative reflected well on the City and resulted in beautiful planters displayed alongside Paseo de Oñate and throughout the Mainstreet area. Mayor Lucero commented that the committee had been extremely productive and conducted the necessary research prior to purchasing the planters.

Mayor Lucero stated that John & Barbara Ricci, Kevin & LouAnna Hauck, Virginia Baros and Planning & Zoning Director Russell Naranjo had participated in filling the planters:

Mayor Lucero stated that she felt it was appropriate during the time of Thanksgiving to acknowledge all of the businesses who donated funds towards the planters as well as the volunteers who helped.

Mayor Lucero presented plaques to the following businesses and individuals: Presbyterian Hospital Española, TriCore Lab Presbyterian Hospital Española, Rivera Family Funeral Home, Liz Martinez (In Loving Memory of Pauline C. Martinez), Apple Valley Mobile Home Park & Self Storage, Española Transit Mix, Española Fiber Arts Center, Best Way Management, Coppler Law Firm, Northern New Mexico College Student Senate, Rosemary N. Lujan (In Loving Memory of Louis Lujan), Virgil Vigil, Pete Chiello, Helen Finch, Michael Redman and Valley Monument.

Mayor Lucero stated that she wanted to give special thanks to LouAnna Hauck and Barbara Ricci. She thanked both leaders of the Beautification Committee for their time and collaborative efforts towards making the City a better, more beautiful place to live.

Mayor Lucero recognized Councilor Martinez as the Council appointed Beautification Committee Liaison and thanked her for her efforts.

Councilor Martinez exited at 6:34pm.

G. BUSINESS WITH VISITORS

NNMC Vice President of Advancement Ricky Serna introduced NNMC Director of Finance and Administration Domingo Sanchez and NNMC Athletic Director Ryan Cordova. Mr. Serna stated that Mr. Cordova was going to speak further on the site plans as the NNMC Athletic Director was also the Proposed Residence Hall Administrative Liaison and had been actively involved with the developments surrounding planning.

Councilor Martinez re-entered at 6:36pm.

NNMC Vice President of Advancement Serna stated that the College had approached the City of Española previously about the possibilities of developing a Residence Hall. He also stated that during that time, in order to generate revenue for the project, there was an endorsement of legislation for an exemption to the rule of local taxation. NNMC Vice President of Advancement Serna reported that the exemption plan was presented at the 2013 Legislative Session. He thanked the City of Española for their endorsement and reported that the exemption from local taxation had been vetoed. NNMC Vice President of Advancement explained that this led NNMC to search for alternatives on the project.

He continued that NNMC Director of Finance and Administration Domingo Sanchez decided to venture into the discussion of a possible Public/Private Partnership. He added that the partnership would have to identify the resources and capital necessary to fund the housing project from start to finish which also included the pre-construction and market phase. NNMC Vice President of Advancement Serna stated that through the RFP process, NNMC Director of Finance and Administration Domingo Sanchez identified a company by the name of Monument and the company had agreed to do all capital analysis necessary prior to consideration.

NNMC Vice President of Advancement Serna stated that the institution enrolled about one thousand eight hundred (1,800) students and nine hundred (900) of them were full time students. He further added that in order to attend courses at the College, students traveled anywhere from a twenty to forty (20-40) mile radius. He stated that according to studies conducted in 2009, the objective for the proposed Residency Hall was to increase and diversify the student population. He continued that a modified Residence Hall would allow opportunities for students throughout New Mexico and other regions of the Country to possibly relocate to the State of New Mexico in pursuit of a higher education. He added that Northern New Mexico College was the second most affordable College in the Southwestern United States but students were reluctant to enroll due to the lack of available housing.

NNMC Athletic Director Ryan Cordova began to describe the proposed layout for the Residency Hall. He stated that the plans ranged from Freshman Housing, Upperclassman Housing and Family Housing (all multi-level). He explained that freshman housing accommodated a shared occupancy of two (2) people and upperclassman units would resemble a one (1) bedroom apartment style dorm with a common living and kitchen area. He continued that family housing units were designed to accommodate a family and have two (2) bedrooms and two (2) bathrooms with a living and kitchen area inclusive to each unit. NNMC Athletic Director Ryan Cordova stated that all units would be equipped with Wi-Fi and cable capabilities. He concluded that the result of the project would allow for approximately two hundred and ninety-four (294) residents.

NNMC Vice President of Advancement Serna stated that the development would have a beneficial impact on the local economy because of the anticipated increased enrollment and sustainable living accommodations. He further stated that the endeavor was both advantageous and aggressive and he attributed the progressive effort to solid communication that the College shared with the City of Española and Rio Arriba County. He further added that it was of the utmost importance to ensure that City infrastructure was not affected negatively. NNMC Vice President of Advancement Serna commented that the project would be managed appropriately and would include an element of safety. He stated that the College was planning on breaking ground at the beginning of December 2013 with an anticipated occupancy date as early as August 2014.

NNMC Director of Finance and Administration Domingo Sanchez echoed the sentiments made by NNMC Vice President of Advancement Serna and NNMC Athletic Director Cordova and

stated that the foresight to accomplish this was a collaborative effort. He stressed that the liability to the operational budget was extremely small and added that it would be best if the completion were to take shape prior to the Fall Semester 2014.

Mayor Lucero thanked all officials from Northern New Mexico College for their time and also encouraged communication to continue. She stated that she strongly believed that reinvesting in education and the community was the right move to make. She encouraged the public to support NNMC Eagles Basketball as well as other sports.

Councilor Martinez stated that she was grateful to the College for their updates regarding the proposed Residency Hall. She questioned the research and study regarding the 2009 enrollment. She asked if they would email the information to her. NNMC Vice President of Advancement Serna explained that the study was based on enrollment trends and was used as a basis for qualifications and specifications for the RFP process. He commented that the current study had been provided by the selected contractor as part of the pre-construction phase and had also been worked into the development cost.

Councilor Martinez questioned if athletes would have priority over the other students when applying for campus residency. NNMC Athletic Director Cordova replied in the negative. He reported that there would be an application process and accommodation would be on a first come first serve basis. He added that there would be several factors to consider regarding financial aid and it would not be in the best interest of the institution to show preferential treatment.

Councilor Martinez cautioned the officials from Northern New Mexico College that the College was originally designed to provide an affordable gateway to a higher education. She stated that tuition had drastically increased throughout the years and she would not like to see it increase to a point where locals could no longer afford to attend courses.

NNMC Vice President of Advancement Serna stated that the college was in the process of transitioning from a two (2) year college to a four (4) year college. He explained that there are many factors to consider when raising the tuition. He further stated that the college would always strive to help the community and enhance opportunities for higher education.

H. PUBLIC HEARINGS

Consideration of Liquor License Application for Transfer of Location of Existing License in the City of Española from El Rey Discount Liquors, Inc. D/B/A/ El Rey Discount Liquors. The location of the license will be: 811 N. Riverside Drive, Suite D, Española, NM.

City Clerk Tessa Jo Mascareñas stated that the City Clerk's Department had received a letter from the New Mexico Regulation and Licensing Department Alcohol and Gaming Division that stated that an application for transfer filed by El Rey Discount Liquors Inc. had been granted preliminary approval. She reported that El Rey Discount Liquors Inc. had been conducting business at; 745 Riverside Dr., Española and would like to relocate their business to; 811 N. Riverside Drive, Suite D., Española. She explained that the certified letter indicated that within forty-five (45) days after receipt of notice, the Governing Body shall hold a public hearing in the question of whether the department should approve or disapprove the proposed issuance or transfer.

Mayor Alice A. Lucero opened the Public Hearing at 6:58pm.

Owner and Operator of El Rey Discount Liquors Inc. Ray Sandoval thanked the Governing Body for their time. He stated that his past lease agreement at the 745 Riverside Dr., Española address had ended and he requested to relocate his business to 811 N. Riverside Drive, Suite D., Española. He further stated that his business had been at the previous location since 1999.

Mayor Lucero closed the Public Hearing at 7:02pm.

Councilor Martinez questioned how many businesses were proposed for the area and how many parking spots would be accommodating those businesses. Interim City Manager Duran responded that the structure would accommodate four (4) businesses with a parking capacity of forty-two (42) vehicles.

Councilor Seeds asked Interim City Manager Joe Duran if all inspections and regulations had been met in accordance with City Code. He also stated that he would not like to see a situation where problems with a new facility arose. Interim City Manager Duran stated that all conditions had been met in accordance with State building regulations and the Planning and Zoning Commission.

Motion by Councilor Radosevich to approve the transfer of location of existing license in the City of Española from El Ray Discount Liquors, Inc. D/B/A/ El Ray Discount Liquors; seconded by Councilor Hernandez.

Roll Call Vote:

Mayor Pro-Tem:	Dennis Tim Salazar	In Favor
Councilors:	Robert Seeds	In Favor
	Pedro Valdez	In Favor- Councilor Valdez stated that he was against alcohol but in favor of the motion
	Peggy Sue Martinez	In Favor
	John Hernandez	In Favor
	Cory Lewis	In favor
	Eric Radosevich	In Favor
	Elaine Herrera	In Favor

Motion Carried 8-0.

Ordinance 2013-02: An Ordinance of the City of Española City Council adopting a Municipal Code of Ordinances for the City; providing for general penalties for violations thereof; making provisions for distribution of copies thereof; providing for methods of distribution thereof; providing for publication of the Code of Ordinances on the City website.

City Clerk Mascareñas stated that the last Municipal Code of Ordinances was codified in 1979. She stated that the process of adopting a current Municipal Code of Ordinances began under the previous administration. City Clerk Mascareñas explained that by adopting a current code, the process would be much easier when attempting to acquire information. She announced that the current Municipal Code of Ordinances would be a matter of public record and would be published online. She stated that the working document would be an essential tool and enabled department(s) such as Police, Fire, and Planning & Zoning the ability to review and understand the current ordinances and help provide better information to citizens.

City Clerk Mascareñas stated that many times Councilors had questions pertaining to older ordinances and it had not always been a simple task to provide the requested information from years past. She stated that approving the ordinance would enable the City the use of a unified, current working tool. She commented that the Municipal Code of Ordinances would make it easier for anyone interested in the acquisition and utilization of current City ordinances and publication on the City website would help expedite the process.

Attorney Josh Boltrek of Coppler Law Firm stated that that he and the City Clerk had worked closely with City Department Heads to revise the Code of Ordinances to reflect state and federal law. Mr. Boltrek stated that the updated code would empower the Council as well as residents who would have a copy of City laws by going online to the City website. He further stated that the code company would allow for future changes as they were adopted by Council. He commented that it was a fair and just process.

Mayor Alice A. Lucero opened the Public Hearing at 7:08pm.

Ms. Yvonne Quintana stated that when she was addressing claims and appeals in Magistrate and Municipal Court, she had difficulties obtaining City ordinances. She stated that the code must be advertised so that the public may review the code before its adoption. She continued that she was in agreement that the City needed a code but after reviewing the hard copy distributed to certain City Councilors, she noticed that every other page was missing. She urged the Council not to pass the current proposed Municipal Code of Ordinances due to the fact that it was not visibly comprehensible content.

Mayor Alice A. Lucero closed the Public Hearing at 7:12pm.

Motion by Councilor Lewis to table the discussion for later review; seconded by Councilor Martinez.

Councilor Lewis stated that he did not feel comfortable passing the proposed Municipal Code of Ordinances due to the fact that the hardcopy distributed for Council review was not an accurate printout. Mayor Lucero stated that if the discussion was tabled she recommended that Councilor Lewis specify a date due to the time sensitive nature of the discussion. She added that there would be an added expense towards advertising costs.

Roll Call Vote:

<i>Mayor Pro-Tem:</i>	<i>Dennis Tim Salazar</i>	<i>In Favor</i>
<i>Councilors:</i>	<i>Elaine Herrera</i>	<i>Against</i>
	<i>Eric Radosevich</i>	<i>Against</i>
	<i>Cory Lewis</i>	<i>In Favor</i>
	<i>John Hernandez</i>	<i>Against</i>
	<i>Peggy Sue Martinez</i>	<i>In Favor</i>
	<i>Pedro Valdez</i>	<i>Against</i>
	<i>Robert Seeds</i>	<i>In Favor</i>

Mayor Lucero voted against the measure. Motion to table the discussion failed 5-4.

Motion by Councilor Valdez to approve Ordinance 2013-02: An Ordinance of the City of Española City Council adopting a Municipal Code of Ordinances for the City; Providing for

general penalties for violations thereof; Making provisions for distribution of copies thereof; providing for methods of distribution thereof; Providing for publication of the Code of Ordinances on the City website; seconded by Councilor Radosevich.

Councilor Martinez stated that she received the hardcopy of the proposed Municipal Code of Ordinances. She commented that the font of the text was too small for her to read and comprehend. She also stated that the hardcopy did not have all the pages and/or must have not printed properly. She further stated that she was grateful that the process to update the code was taking place but she stressed that it was irresponsible for the Governing Body to adopt the proposed Municipal Code of Ordinances.

City Clerk Mascareñas stated that the proposed Municipal Code of Ordinances was printed in booklet format in an effort to save paper. She further stated that an email dated November 10, 2013 was sent from City Attorney Frank Coppler and was addressed to all members of the Governing Body. She explained that attached to that email was a complete digital copy of the proposed Municipal Code of Ordinances. City Attorney Coppler confirmed that he did send the email to the entire Governing Body including the City Clerk and the City Manager. He added that the document was sent so that there was a sufficient amount of time to review it.

Councilor Seeds questioned under which administration it was decided to update the code. He further stated that he did not remember entertaining the notion of updating any book of code. He questioned how much the code book had cost the city. City Clerk Mascareñas stated that under the administration of former Mayor Joseph Maestas and former City Clerk Heather Velasquez, a contract with the company General Code Corporation was approved. She stated that the contract had since been adopted within the budgetary process and was ongoing. Councilor Robert Seeds stated that City Clerk Mascareñas should call former Mayor Maestas and ask him to pay for the code.

Mayor Lucero stated that the contract was adopted under the previous administration and the majority of the development costs were covered during that time. She stated that there may be a balance of approximately two thousand dollars (\$2,000) remaining. She stressed that it should be the Governing Body's responsibility to adopt a current Municipal Code of Ordinances in order to efficiently help the citizens of our community. She stated that the document served as a working tool.

Councilor Valdez explained that in order to make any of the necessary changes to the Utility Ordinance which Councilor Seeds had been concerned with, it was essential to have a working tool such as the proposed Municipal Code of Ordinances.

Councilor Herrera stated that she received the proposed Municipal Code of Ordinances via email on November 10, 2013 from City Attorney Coppler. She stated that it was very simple for her to magnify the Municipal Code of Ordinances document because it was in a digital format. She further stressed that in an order to save paper and trees she had declined the hard copy which was offered to her by the City Clerk. She also stated that the document was complete and the amount of time given for review was ample.

Councilor Hernandez stated that the Municipal Code of Ordinances was a necessary and essential tool to help the Española Department of Public Safety. He communicated that it was a past priority and the decision to carry on the process was a good one. He stated that he was strongly in favor of passing Ordinance 2013-02.

Councilor Radosevich stated that he received the email and read the Municipal Code of Ordinances in digital format. He stated that it was long overdue.

Roll Call Vote:

Mayor Pro-Tem:	Dennis Tim Salazar	In Favor
Councilors:	Robert Seeds	In Favor- Stated that he was against the process of how the Municipal Code of Ordinances was presented but he was in favor of the motion because he felt it was a necessary working tool
	Pedro Valdez	In Favor
	Peggy Sue Martinez	In Favor- Echoed the sentiments of Councilor Seeds
	John Hernandez	In Favor
	Cory Lewis	Against
	Eric Radosevich	In Favor
	Elaine Herrera	In Favor

Motion Carried 7-1, with Councilor Lewis voting in the negative.

Ordinance 2013-03: An Ordinance of the City of Española, New Mexico; Providing for a lease of City owned real property; Authorizing the City Manager and City Clerk to handle the administrative details; Authorizing the Mayor to execute all documents necessary to complete the transaction and consideration of Lease Agreement between City of Española and Ealasisd.

Mr. Eric Vasquez from the Regional Development Corporation (RDC) stated that he had appeared before the City Council the previous month regarding the proposed lease agreement between the City of Española and Ealasisd. He explained that the lease agreement would allow Ealasisd to lease the Price Carter Ranch for the purpose of growing poplar trees. Mr. Vasquez continued that the poplar trees had been genetically modified to produce a component which was used in producing a type of oil that smelled like roses. He stated that the poplar trees were cut down prior to full maturity at which point the oil was extracted by using distilled spirits much like alcohol.

Mr. Vasquez stated that the lease was for ten (10) years and included an option to renew for an additional ten (10) years. He stated that the potential lease agreement may be a total of thirty (30) years but would be reviewed every tenth (10th) year. He further stated that the company would be responsible for improvements to the land as well as solidifying agreements with local acequia commissions. Mr. Vasquez finalized his statement by explaining that the technology was developed by a scientist who, via the New Mexico Consortium, would be employed by the Los Alamos National Laboratory (LANL). Mr. Vasquez explained that the New Mexico Consortium was a partnership between LANL, New Mexico State University (NMSU), the University of New Mexico (UNM) and New Mexico Tech (NMT)

City Attorney Frank Coppler stated that under state statute, with respect to municipal owned property, a lease was negotiated and then brought to Council for consideration. He stated that under section one (1) of the lease agreement, the adoption of an ordinance within a public hearing would allow for City property to be utilized in the best interest of the City. He explained that the ordinance also stipulated that the City Manager and the City Clerk were the department heads

responsible for all necessary documents and administrative details pertaining to the lease. He stressed that if the ordinance were passed, advertising containing information regarding the lease must then be placed within a local newspaper or publication. City Attorney Coppler stated that citizens may then call for a petition on the lease agreement if they desired. He added that under section two (2) of the lease agreement, if the lease was not petitioned, the ordinance would also give authorization to the Mayor to execute all documents necessary to complete the transaction and consideration of the lease agreement.

Planning & Zoning (P & Z) Director Russell Naranjo stated that in an effort to reach out to the citizens surrounding the Prince Carter Ranch, two (2) community meetings were held. He stated that the Planning & Zoning Department hand delivered informative fliers door to door. He continued that both meetings were well attended and several of the citizens surrounding the Prince Carter ranch voiced their concerns, opinions, and provided positive feedback. He stated that during both meetings, representatives from the Salazar Ditch Commission and the Vigil Ditch Commission were present.

Mayor Lucero opened the Public Hearing for discussion at 7:47pm.

Vigil Ditch Commission Representative Becky Trujillo commented that she had been confused by the terms of the lease agreement but had since been enlightened on the facts surrounding her concerns. She stated that she was in support of the lease agreement with Ealasad. She explained that she had agricultural concerns which Mr. Gerald Chacon had expressed at the last community meeting. Mayor Lucero assured Ms. Trujillo that Mr. Eric Vasquez would address her concerns after the Public Hearing was closed.

Los Alamos Division Director of Community & Economic Development Contractor Liddy Martinez stated that she and her husband had purchased land adjacent to the Prince Carter Ranch seventeen (17) years prior. She stated that the family farmed alfalfa, corn and hay and raised chickens and hens on the property. She further stated that the Prince Carter ranch once produced alfalfa but had turned into a prairie dog town. Ms. Martinez stated that the surrounding community had been affected by the prairie dog population as had many of the fruit trees. She continued that after hearing the presentations at both community meetings, she was in favor of the lease agreement with Ealasad and believed it would be a perfect fit for her community. She stated that at both community meetings, issues had been addressed concerning pollution, pesticides, road usage, water consumption, and potential jobs. She stated that she was proud to support a LANL developed company within the area.

Executive Director of the Regional Coalition of LANL Communities (RCLC) Darian Cabral explained that the coalition represented the best interests of communities that surrounded Los Alamos National Laboratory. He stated that Rio Arriba County as well as Española was part of that community. He explained that it was his position to ensure that the potential for economic developments within the area was provided the best opportunity. He also stated that whatever the outcome was, he wanted to maintain a good relationship between LANL and the Española /Rio Arriba community. He commented that the lease agreement would create a precedence that had not yet existed between LANL and Española. He stated that he was strongly in favor of the lease agreement between City of Española and Ealasad.

Prince Drive Resident Leonard Valerio reported that he had been living in Northern New Mexico near the Prince Carter Ranch for thirty four (34) years. He stated that when the City of Española purchased the ranch their purpose was to draw water from the land. He stated that the project did not appear to make it to full fruition. He stated that he was in favor of the lease agreement

because he felt that the company would reestablish a sense of agricultural pride. He further explained that he remembered thousands of alfalfa acres being farmed on the property and it was now a desolate prairie dog infestation. He stated that he would like to see the involvement of the local schools and college (NNMC) so that generations of natives as well as newcomers took a positive interest in the area. He also suggested that the community remain actively involved and communicate potential concerns and praise from the development with City officials.

Mayor Alice A. Lucero closed the Public Hearing at 7:57pm. She then opened for Council Discussion.

Motion by Councilor Valdez to approve Ordinance 2013-03: An Ordinance of the City of Española, New Mexico; Providing for a lease of City owned real property; Authorizing the City Manager and City Clerk to handle the administrative details; Authorizing the Mayor to execute all documents necessary to complete the transaction and consideration of Lease Agreement between City of Española and Ealasad; seconded by Councilor Herrera.

Councilor Martinez questioned the lease agreement. She stated that section one (1) and section two (2) were both a negative referendum. She asked that the City Attorney clarify both sections. City Attorney Coppler explained that under section one (1) of the lease agreement, the adoption of the ordinance through a public hearing would allow for City property to be utilized in the best interest of the City. He continued that the ordinance also stipulated that the City Manager and the City Clerk were the department heads responsible for all necessary documents and administrative details pertaining to the lease. He stressed that if the ordinance was passed, advertisements providing information regarding the lease must then be placed within a local newspaper or publication. City Attorney Coppler stated that prior to the completion of the process detailed in the second section, concerned citizens may circulate a petition. He communicated that if there was no petition after the initial advertisement, section two (2) of the lease agreement would authorize the Mayor to execute all documents necessary to complete the transaction.

Councilor Martinez stated that she was not in agreement with section two (2) of the lease agreement. She stated that she was not keen on the part which stipulated that the Mayor would execute all documents necessary to complete the transaction and consideration of the lease agreement.

Councilor Martinez stated that she was concerned with the amount of water that would be consumed. She commented that sixty four (64) acre feet appeared to be a large amount of water. She stated that each acre would consume 364,000 gallons and calculated that the project would consume millions of gallons of water. Councilor Martinez stated that there was the possibility of the occurrence of a natural drought. She read a letter written by the Salazar Ditch Association addressed to all members. The letter stated that the area may be impacted by a severe drought. She stated that the letter cautioned residents to use wise judgment prior to watering. Councilor Martinez stated that she would like to know how mass water usage may affect the aquifer in the area. She further stated that she would like to see an economic or environmental study of the property regarding the effect that an increase in water consumption would have on the area.

City Attorney Coppler stated that the lease made it a responsibility of the company to communicate with all the necessary entities such as the N.M. State Engineers Office and/or the respective ditch associations prior to their water consumption and/or usage. He explained that currently trees such as the Cottonwood, Chinese Elm, and Russian Olive were present in large abundance and consumed well over sixty four (64) acre feet of water.

Mayor Pro-Tem Salazar exited at 8:00 pm.

Mr. Eric Vasquez from the Regional Development Corporation (RDC) stated that the company did not intend to use the full amount of water. He further stated that the project would phase the plantation and install a drip irrigation system. Mr. Vasquez estimated that the amount of water consumed during the first phase of the project would be approximately 1,500 gallons per day per 2/3 of an acre foot. He stated that the company would be holding water within a containment pond prior to drip irrigation.

Mayor Pro-Tem Salazar re-entered at 8:01pm

Councilor Martinez asked Interim City Manager Joe Duran if well number nine (#9) had any contaminants, such as arsenic or fluoride. Interim City Manager Joe Duran replied that the well water did not contain such contaminants, although if it did, it could be treated. He further stated that the pump on well number nine (#9) would not be sufficient for City use but was perfect for agricultural use. Mr. Vasquez further stated that Ealasad did not intend to take water from the Vigil Ditch but there had been discussion of using Salazar ditch water to fill the holding pond.

Councilor Valdez exited at 8:06pm.

Councilor Martinez questioned Eric Vasquez of the use of harmful pesticides or chemicals that may affect the aquifer. She also asked who was going to be responsible for the cleanup after the longevity of the lease was fulfilled.

Councilor Valdez re-entered at 8:07pm.

Mr. Vasquez stated that there would be no pesticides used while the product was in production. He explained that the product was organic and pesticides may alter the product. Mr. Vasquez expressed that the only time chemicals would be used was in the course of killing the root system. He explained that when the poplar tree was at the end of its productive life span, the trees would then be cut. He added that the fields would then be plowed and an herbicide would be used in limited quantities to kill the root system.

Mr. Vasquez further explained that waste would be plant material, incorporated into the soil and used for energy production for a bio mass reactor on site. He stressed that the trees were harvested before they could flower and reproduce. Mr. Vasquez stated that the company would be responsible for any and all clean up on the property. He specified that according to the USDA, a remediation plan was essential and the USDA would be monitoring and inspecting the site on an ongoing basis.

Councilor Martinez stated that she would like to see the company (at the end of the lease agreement) return the property to the City of Española in a better condition than it was originally leased. She further stated that the economic future of the lease agreement appeared a bit foggy. She stated that the lease agreement did not specify an amount of local people to be hired. Councilor Martinez stressed that the company must remain true to their word and commit to hire local people and contribute to the local economy.

Mr. Vasquez stated that within one (1) year one, the company would be hiring two – five (2-5) people. He continued that in the sixth (6th) year, fifteen (15) people would be hired on site and by year eight (8), approximately thirty (30) people may be employed.

Councilor Seeds asked Mayor Lucero who would be in charge of ridding the property of the prairie dogs. Mayor Lucero stated that P & Z Director Naranjo had been tasked with resolving the problem. She further stated that he was planning on removing the prairie dogs in a humane manner and possibly relocating the prairie dog population. Mr. Vasquez stated that the property would not have to be in pristine condition by the anticipated start date of January 2014.

Councilor Valdez stated that he was in favor of Ordinance 2013-03 and urged the Council to read the documentation and the lease agreement provided. He stated that in order for a company to begin, they needed the opportunity to start their groundwork and not be scrutinized to the point of disinterest.

Councilor Hernandez expressed excitement about the endeavor that the City was about to embark on. He echoed the sentiments of Mr. Cabral. Councilor Hernandez stated that the lease agreement would create a precedence that had not yet existed between LANL and Española. He further stated that he was hopeful that the company would hire locally and that portion of the lease needed to be revisited. He declared that he was in favor of Ordinance 2013-03.

Councilor Herrera stated that the property had been vacant for fourteen (14) years and no monies were acquired during that time. She stated that she was in favor of Ordinance 2013-03 not only because the land will be used for agricultural purposes but also because the land was serving an economic purpose.

Mayor Lucero agreed with Councilor Herrera and stated that in addition to providing jobs, the company would purchase local goods and hire local contractors to do work. She asked that the City Council consider the idea of earmarking any of the monies generated from the lease for the surrounding area of the Prince Ranch. She stated that they could be used as matching funds for grants to make road improvements and infrastructure upgrades that were necessary and costly.

Mayor Pro-Tem Salazar asked if the discussion was ever properly addressed and removed from the table. He stated that he recalled the discussion being tabled at the last City Council Meeting. City Attorney Coppler stated that the previous discussion was the lease agreement which was under consideration. He stated that the current discussion was regarding the ordinance for the potential lease agreement. Mayor Pro-Tem Salazar thanked City Attorney Coppler for the clarification.

Roll Call Vote:

Mayor Pro-Tem:	Dennis Tim Salazar	In Favor
Councilors:	Elaine Herrera	In Favor
	Eric Radosevich	In Favor
	Cory Lewis	In Favor
	John Hernandez	In Favor
	Peggy Sue Martinez	Against- stated that she was in favor of growth and development in the area but not in favor of allowing the current mayor the final administrative decision.
	Pedro Valdez	In Favor
	Robert Seeds	In Favor- stated that he was in favor of growth and development in the area as long as all of the concerns from the people surrounding the community were addressed.

Motion carried 7-1.

Councilor Radosevich exited at 8:40pm.

Mayor Alice A. Lucero called for a ten minute recess at 8:40 pm.

Mayor Lucero called the meeting back to order at 8:50pm.

Mayor Lucero announced that a Public Meeting regarding the Affordable Health Care Act would take place on November 20, 2013 in the Council Chambers at 6PM. She stated that the public was welcome to attend.

Ordinance 2013-04: An Ordinance of the City of Española, New Mexico; Providing for a lease of City owned real property; Authorizing the City Manager and Clerk to handle the administrative details; Authorizing the Mayor to execute all documents necessary to complete the transaction and consideration of lease agreement between City of Española and Siete del Norte.

Mayor Lucero asked Attorney Todd Lopez from Siete del Norte to speak with regard to the ordinance.

Mr. Todd Lopez greeted the Governing Body and thanked them for their time. He introduced the President of Siete del Norte Amos Atencio and Siete del Norte Program Manager Margaret Campos. He acknowledged Mr. Roger Montoya who was representing Moving Arts Española as well as representatives from the Española Community Market.

City Attorney Coppler stated that he had been in communication with Todd Lopez regarding the lease agreement and he had modeled the lease from the previously discussed lease agreement with Ealasid. He stated that after Mr. Lopez communicated with all members of the Governing Body, he had addressed several concerns and ideas. City Attorney Coppler further stated that after several phone calls and emails related to Mr. Lopez' discussions with Council, many changes were incorporated into the lease agreement.

City Attorney Coppler stated that he was able to draft the final copy which was handed out prior to the meeting. He clarified that the first two (2) years would be rent free and they would remain on the property for a ten (10) year term. He cited page two (2) of the proposed lease agreement which stated: "Lessor agrees that Lessee's annual rental payments to Lessor shall be deferred for the first two (2) years after the effective date of this Lease, which total rental amount of \$68,112.00 shall be recaptured by increasing Lessee's annual rental payments to Lessor by an amount equal to \$8,264.00 per year, so that Lessee's total yearly rental shall be adjusted to \$41,632.00 for the final eight (8) years of the initial ten (10) year term of this lease. In addition Lessee shall pay to Lessor as a minimal rental payment, the rent space occupied by its sub lessees in an amount equal to 10% of its gross receipts from its sub lessees."

Mayor Lucero opened the Public Hearing for discussion at 8:58pm.

Rio Arriba County Health and Human Services Director Lauren Reichelt stated that she was also the Vice President of the Española Community Market and resided within close proximity to the Hunter Ford Building. She declared that she was in favor of Ordinance 2013-04 and stressed that diabetes rates were higher in the Valley than they were in surrounding counties. She stated that

Rio Arriba County produced more farmers than anyone in Northern New Mexico, yet the area was a food desert. Ms. Reichelt continued that a benefit of having a food hub would be that potential farmers could aggregate their crops and sell their produce to local schools and hospitals as well as the public.

Rio Arriba County Food and Agriculture Council Member Krishna Singh Khalsa stated that the Rio Arriba County Food and Agriculture Council was formed in 2006 and given its status by the Rio Arriba County Commission. He stated that the Rio Arriba County Food and Agriculture Council's Mission was to reestablish a regional food system and sustain an affordable, healthy way of life. He further stated that during the depression era, Española was not affected like most of the United States because of the willingness to farm and irrigate lands no matter what the size. Mr. Khalsa stated that produce in the Valley was grown in abundance and at a reasonable price. He further stated that the community had been much smaller, but the citizens managed to support each other during difficult times. He stated that he was in favor of adopting Ordinance 2013-04 because it would enable the Food Hub to fulfill its local mission. He echoed the sentiment made by RAC Health and Human Services Director Lauren Reichelt and stated that the Food Hub would bring locally grown food to local people.

La Villita Farmer and Rancher Lucia Sanchez reported that she irrigated fifty two (52) acres. She stated that she also raised livestock, but without a local market to provide for. Ms. Sanchez stated that she often ended up sharing her produce with family and friends. She expressed pride in being a fifth (5th) generation farmer, native to New Mexico as farming had been a labor of love. She explained that profits had gradually declined over the years due to the lack of a local market. Ms. Sanchez stated that if farming were to be encouraged and reestablished as a way of life in Northern New Mexico, the region would benefit and there would be a positive impact on the community. She stated that farming taught values and a hard work ethic. Ms. Sanchez stated that she was in strong support of Ordinance 2013-04 because she felt that it was the best opportunity to restore a pastime which had been lost but not forgotten.

Moving Arts Española Co-Founder Roger Montoya echoed the sentiments of Ms. Lucia Sanchez. He expressed gratitude toward Siete del Norte's President Amos Atencio, Todd Lopez, and Margaret Campos. He stated that he was in favor of Ordinance 2013-04 because it would reunite past culture with the present way of life. He expressed that the joining of art, culture and tradition was an amazing recipe for a successful future.

Motion by Councilor Seeds to approve Ordinance 2013-04: An Ordinance of the City of Española, New Mexico; Providing for a lease of City owned real property; Authorizing the City Manager and Clerk to handle the administrative details; Authorizing the Mayor to execute all documents necessary to complete the transaction and consideration of lease agreement between City of Española and Siete del Norte; seconded by Councilor Valdez.

Mayor Lucero closed the Public Hearing at 9:15pm.

Roll Call Vote:

Mayor Pro-Tem:	Dennis Tim Salazar	in Favor
Councilors:	Elaine Herrera	in Favor
	Cory Lewis	in Favor
	John Hernandez	in Favor
	Peggy Sue Martinez	Against- stated that she was in favor of the lease

Pedro Valdez
Robert Seeds

agreement but was not in favor of allowing the current Mayor the final administrative decision.
In Favor
In Favor- stated he was in favor of Ordinance 2013-04, thanked everyone involved and encouraged future feedback surrounding the development.

Motion carried 6-1, with Councilor Martinez voting in the negative.

I. REPORTS

Councilor Valdez stated that the Public Works Committee Meeting was held on November 13, 2013 and there had been no progress report on Pacheco lane at this time. He reported that the work on Calle Cielito Lindo had been completed and the easements for Calle Delfinia were signed and waterlines were installed. Councilor Valdez stated that Wastewater Superintendent Perry Vigil and Wastewater Supervisor David Bustos had worked hard to replace water valves and sewer manhole covers on Coronado Avenue and Railroad Drive. He further stated that the "Welcome Signs" were going to be addressed by Planning & Zoning Director Naranjo later in the meeting.

Interim City Manager Duran stated that he had one report which he felt was necessary to update the Council on which was the Finance Report. He yielded the floor to Administrative Services Director (ASD) Joyce Sandoval. ASD Sandoval reported on the fiscal year to date (YTD) monies which came in versus the monies that went out. She stated that the City was in the black with a balance of \$64,143.00. She reported that the Water Fund was also operating in the positive, amounting to \$425,970.00 dollars. She concluded that the Wastewater fund had also reported in the positive with an amount of \$273,650.00.

J. ITEM PROPOSED FOR COUNCIL CONSIDERATION/DISCUSSION ITEMS/ACTION ITEMS

Interim City Manager Duran stated that the easements as well as the work on Calle Delfinia and Calle Odelia were underway and completed. He also stated that previous communications with the residents in the area were conducted by former Public Works Director Marvin Martinez. Interim City Manager Duran stated that he had confirmed the particulars of the agreements with the residents of Calle Delfinia and Calle Odelia. He stated that the residents understood that they would receive a waiver for the cost of a utility hook -up if the City was allowed access to their properties in order to install the necessary infrastructure for water and sewer hook-ups. Interim City Manager Duran stated that the City was in the business of selling water and the waived fees would be made up through the course of time as there was a considerable amount of houses which would now pay a monthly bill. He concluded that all procedures had been followed, but he would need approval from the City Council in order for action to take full effect.

Councilor Seeds expressed the belief that the City needed to decrease or waive the utility hook-up fees for residences.

Motion by Councilor Seeds to approve Calle Delfina and Calle Odelia easements; seconded by Councilor Valdez.

Motion carried 7-0.

City Welcome Signs

P & Z Director Naranjo announced that he had received information regarding the gas prices in Española. He stated that the gas prices in the City were the lowest in the nation throughout the month of November and attributed the good news to Murphy Oil Express.

P & Z Director Naranjo stated that the City Welcome Signs had been a topic of discussion and concern. He stated that one of the main concerns was the legibility of the signs as they could be difficult to read depending on the time of day and the speed a vehicle was traveling past the sign. He stated that the NM State Highway Department prohibited electricity on the signs and he had actively searched for the best solar bulbs available. P & Z Director Naranjo reported instances where the solar lights were stolen. He stated that he had communicated with members of Council who would like to see the signs revamped.

P & Z Director Naranjo suggested that, in an effort to preserve and enhance what already existed, the signs be repurposed by taking off the metal shield emblems and placing them in other areas such as the Municipal Court, within City Hall or at the Convento. He stated that he was open to any ideas that the Council may have.

Councilor Seeds stated that he would like to engage the schools and the creativity of the youth in the Valley. He stated that it may be a good idea to contact the Superintendent and asked if he would be interested in entertaining the notion of incorporating the project into a school or class project. He commented that he would love to give the project to the younger generation and see the drawings of their concepts. He expressed the belief that the children would enlighten the project and come up with something really awesome. Councilor Seeds stated that something needed to be done in an effort to make the signs more legible.

P & Z Director Naranjo stated that he was open to the concept if that was what the Council wished. He cautioned that whatever the ideas, there may be setbacks due to Department of Transportation (DOT) standards which required that roadside objects have the ability to break away if hit by a vehicle. He further stated that painting and landscaping may not make a difference.

Municipal Judge Stephen Salazar stated that he believed the solution was very simple. He commented that he had driven to many cities across the United States and the majority of welcome signs had some type of block lettering. He suggested that the signs remain the same but there be an addition to the top of the wall of metal or rot iron block letters that read "Welcome to Española." He commented that the shield looked beautiful but was not legible. He stated that it served as more of an ornament to enhance the overall look.

Councilor Seeds stated that he would like to discuss all of the possibilities with P & Z Director Naranjo. He stated that he understood that the shield was covered with an anti-graffiti solution which may prohibit repainting and wanted to be better informed before he contacted the Española School District.

Motion by Councilor Valdez to engage the Española School District in an effort to render a concept for repurposing the Welcome Signs so that they may be more legible; seconded by Councilor Martinez.

Motion carried 7-0**17th Annual 2013 Christmas Light Parade**

Downtown Action Team Member and Española Christmas Light Parade Committee Chair Christine Bustos stated that she was present to gain final approval of co-sponsorship for the upcoming 17th Annual 2013 Christmas Light Parade. She announced that the parade would take place on Saturday, December 14, 2013 at 6:00 PM. She reported that the parade route was approved by the State of New Mexico Department of Transportation and would begin at Industrial Park Road and end at the Oñate Bridge. She stated that there would be entertainment on the Plaza, beginning at 2:00 pm as well as a tree Auction at 4:00pm and an Oldies Car Show. Ms. Bustos added that the theme was to be "Christmas Miracle on Mainstreet" and Santa Claus would be visiting the Plaza de Española and stopping at the Mision y Convento.

Councilor Martinez stated that she has been enjoying the Christmas Light Parade for years and was in great support of the event. She stated that she would like to thank the Española Downtown Action Team for sponsoring the event. Councilor Robert Seeds echoed the sentiments of Councilor Martinez.

Municipal Judge Salazar stated that he would like to invite as many volunteers as possible to join in the effort of picking up litter throughout Mainstreet the day after the event. He further stated that he, along with Richard Marquez, volunteered to clean the area each year.

City of Española IT Manager Joaquin Maestas stated that he wanted to announce that Relay for Life would be holding the annual Kick-Off event at the Light Parade. He stated that a booth would be outside the Convento and Chair Committee members would be signing up teams for the Relay for Life event on June 6, 2014. He further stated that light refreshments would be sold in an effort to raise money.

Motion by Councilor Valdez to approve the co-sponsorship of the 17th Annual 2013 Christmas Light Parade; seconded by Councilor Seeds.

Motion Carried 7-0.**Memorandum of Understanding award from Rio Arriba County to the City of Española**

Librarian Sherry Aragon stated that the Memorandum of Understanding (MOU) between the City of Española and Rio Arriba County needed to be approved by the City Council. She stated that she wanted to address the scope of understanding which stated that the City, through the Española Public Library, shall perform the following services: Promote reading, literacy, and the dissemination free of charge to the general public, as well as the purchase of library equipment, provide staff training, library collection, and other operational expenditures associated with the delivery of library services.

Motion by Councilor Valdez to approve the Memorandum of Understanding between the City of Española and Rio Arriba County; seconded by Councilor Herrera.

Mayor Alice A. Lucero clarified that the City of Española had previously agreed to be a part of the literacy program and the County had decided to support the program as well.

Motion Carried 7-0.**Approval of Plaza Usage for Tree Lot by Delancey Street Foundation**

Interim City Manager Duran stated that the Delancey Street Foundation was a non-profit organization and would like to sell Christmas trees on the Plaza de España from November 29th until December 24th. He requested the donation of three (3) trees and that the trees would be used to decorate City buildings such as the Library, Recreation Center and City Hall.

Delancey Street Foundation Finance Manager Mark Sachs stated that he would like to utilize the Plaza de España for the annual Christmas Tree lot. He stated that the City had been very gracious in the past and has donated the lot for the use of the foundation because they were a nonprofit organization. He stated that the foundation had insurance as they would not like to be a liability to the City. He further stated that the organization was asked to donate three trees (3) and would kindly do so if they were approved the use of the lot.

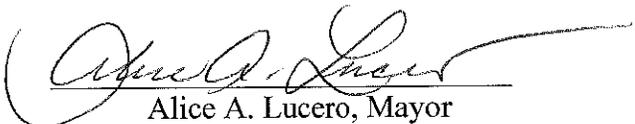
Motion by Councilor Valdez to approve Plaza Usage for Tree Lot by Delancey Street Foundation; seconded by Councilor Seeds.

Motion Carried 7-0

Motion by Councilor Lewis to adjourn; seconded by Councilor Martinez.

The meeting was adjourned at 10:28 pm.

PASSED, APPROVED and ADOPTED THIS 14th DAY OF JANUARY 2014.


Alice A. Lucero, Mayor



Tessa J. Mascareñas
Tessa J. Mascareñas, City Clerk